



RNS FIRST GRADE COLLEGE

(A Unit of RN Shetty Trust)

An Autonomous Institution Affiliated Under Bangalore University

NAAC Accredited with 'A' Grade

Dr. Vishnuvardhan Road, Channasandra, R R Nagara, Bengaluru - 560 098

Phone : 080 – 286111110 Website: www.rnsfgc.edu.in

RNSFGCA/COEO/UGEXAMS/MJ2025/FN01/2024-25

DATE: 24.04.2025

FEE NOTIFICATION (SEP)

Sub: Collection of Fee Payment for the Semester End Examination (SEP Scheme) of II Semester (Fresher's) BCOM/BBA/BCA and other Instructions for MAY/JUNE-2025 UG Semester End Examinations

- Ref:** 1. RNSFGCA/COEO/UG Calendar of Events/EVEN.Sem/2024-25, Dated: 02.01.2025
2. RNSFGCA/EFRCO01/2024-25, Dated: 05.10.2024
3. Approval of the Principal Dated: 24.04.2025.

It is hereby notified that, the procedures to be followed for the fee payment of Semester End Examination (SEP Scheme) of II Semester (Fresher's) BCOM/BBA/BCA Examination and filling of Examination application forms are detailed below:

Online Payment of examination fee and submission of examination application forms:

Website Address: <https://uucms.karnataka.gov.in/login/index>

A	Last Date for payment of examination fee and submission of duly filled examination application forms to the college by the candidates WITHOUT FINE	08.05.2025
B	Last Date for payment of Examination fee with a fine of Rs.200/-	11.05.2025
C	Last Date for payment of Examination fee with a fine of Rs.1000/-	14.05.2025
D	Last date for submission of Question paper Indent along with abstract and one set of candidates list (for verification) to the Controller of Examination section/office	12.05.2025 (Applicable for Departments & College office)





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Procedure for Submission of Examination Forms and Payment of Examination Fee:

- Visit the website <https://uucms.karnataka.gov.in/login/index> for Course Registration & fee payment.
- Candidate has to select the applicable courses after checking the courses carefully before submission.
- Once the candidate submit the course registration form wait till you get the approval for making the exam fee payment.
- After the approval from the Principal, candidate has to visit the website & click on exam application, candidate has to check all the details & click on fee pay to proceed for fee payment.
- After the successful fee payment, the candidate has to take the printout of the exam application and submit it to the respective class teacher.
- The office staff has to collect the printouts from the class teachers, and verify the fees printed in the Examination applications with the fees notified in the Examination fees notification.
- On the last day of the notified date, the system will get automatically locked and the office staff can take print out of the total number of candidates, programme wise and semester wise. The same details to be submitted to the COE office.
- For extension of any dates in payment, the same procedure has to be followed with fine on the notified dates mentioned in the fee extension notification.

The semester Examination fee prescribed for various Under Graduate (UG) Programmes offered by RNSFGC for the **II Semester (Fresher's)** candidates (**SEP Scheme**) for the year 2024-25 is notified under:





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2024-25 (FRESHERS)				
1	2	3	4	5
PROGRAMMES	SEMESTER	WHOLE EXAMINATION FEE Including Practicals (in Rupees)	Marks card fee-Rs.240 Processing fee-Rs.60/-	Total Fees (in Rupees)
FACULTY OF COMMERCE				
Bachelor of Commerce	1	970	300	1,270
Bachelor of Business Administration	1	2,900	300	3,200
FACULTY OF SCIENCE				
Bachelor of Computer Applications	1	4,090	300	4,390

The mere payment of Examination fee and submission of applications does not entail the student to appear for the Examination, unless he/she fulfils all the conditions of the programme laid down in the regulation of the programme by the Bangalore University & RNSFGC

The Practical Examinations Timetable for the course wherever prescribed will be notified by the Chief-Superintendent of the concerned Examination centre. The Practical Examination should be conducted before Theory Examinations.

After the completion of all the Practical Examinations, the Practical ML (Marks List) sheets has to be received from examiner in sealed cover course/paper wise, semester wise, should be submitted to the office of the COE, on or before 3 (Three) working days after completion of Practical Examinations.

The Internal Assessment/Grading (as applicable) shall be submitted through Online on or before **20.05.2025** to the UUCMS website <https://uucms.karnataka.gov.in/login/index> and the hard copy of the Internal Assessment/Grading (as applicable) should be submitted on or before **23.05.2025** to the office of the COE, RNSFGC, Bengaluru-560098.





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Internal Assessment received after the last date will not be accepted. Therefore, the HOD's are requested to pay their personal attention and ensure that IA marks/grades are correctly submitted before the last date positively to avoid any inconvenience to the students. The HOD's of the respective Departments will be personally held responsible for non-submission of IA marks/Grades. Failure on the part of the HOD's in this regard will be viewed seriously and the matter will be reported to the Principal, RNSFGC for further action.

Late submission of Examination applications and online if any, to the COE office by the Office Staff/HOD's will attract penal fee of Rs.2,000/-.

Question Paper Indent Pro-forma will be sent by mail to the college office on **05.05.2025**. The same must be downloaded and the duly filled Question Paper Indent (Hard Copy only) along with abstract and one set of candidate list (for verification & return) should be submitted to the office of the COE, RNSFGC, Bengaluru-560098 on or before **12.05.2025** failing which Rs.2,000/- will be imposed as penal fee for late submission.

Note: Once the fee is paid, cannot be refunded or adjusted for other purpose.



To,

The HOD's of all the Departments

BCOM/BBA/BCA/LANGUAGES/MATHEMATICS/PED/CULTURAL

RNSFGC, Bengaluru-98

Controller of Examinations
CONTROLLER OF EXAMINATIONS
RNS First Grade College Autonomous
Dr. Vishnuvardhan Road, Channasandra
R.R. Nagar, Bengaluru - 98

Copy to:

1. Principal, RNSFGC, Bengaluru
2. Office, RNSFGC, Bengaluru
3. The COE Office, RNSFGC, Bengaluru
4. The Finance Officer, RNSFGC, Bengaluru
5. Chairperson/HOD's of all the Departments(UG), RNSFGC
6. Website RNSFGC to publish the Notification in the website.