

Meeting-2

Date: 21/9/2022

Time: 3.30pm

Meeting Held: 001

Agenda of the meeting :-

1. Planning Calendar of Events
2. Selection of Student Representatives for sports, College and Cultural activities.
3. To Discuss about Discipline issues.
4. Discussion of Class activity/Club activity and other events during Odd semester.
5. About projector Usage.
6. Updation of College website.

Discussions of the Meeting :-

1. It is Discussed to finalise the calendar of events for odd semester.
2. principal sir discussed and intimated to conduct class and club activities and other events smoothly.
3. He decided to select student representatives for college and other representatives for sports and cultural activities.

4. Log book to be maintained for projector usage.
5. Class teachers and Mentors should monitor the students attendance.
6. It is Discussed about discipline issues of the students.
7. He is Instructed to update the college website.
8. It is also discussed about responsibilities of faculties in various Committees.

Decision taken in the meeting :-

- * It is decided by the principal to be very serious about discipline issues. Students haircut, uniform and other issues to be handled responsibly.
- * It is decided to schedule optra demo on 21/9/22 at 3pm.
- * He has decided to Celebrate Teacher's Day on 5/9/22.
- * It is decided to monitor student attendance for every 15 days once.
- * If any issue with the projector immediately it should be

brought notice to the vice principal.

In attendance:~

1. Dr Sudheer pai K.L
2. Sri Karan S Shetty
3. Smt. Samatha Shetty
4. prof. Shilpa sarnad
5. prof. Nagaraja.N
6. prof. Gayathri.B
7. Dr. Mohan S.H
8. prof. Swapna.J
9. prof. Malathi A.M
10. prof. Malathi.H
11. prof. Geethanjali.C
12. Sri Vigneshwara M.G
13. Sri Narasimhayya
14. Sri puneeth
15. Sri Girish.R.

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PRINCIPAL

R.N.S. First Grade College
Channasandra, Bengaluru-98

Meeting-3

Date: 6/3/23

Time: 3.30 pm

Meeting Held : In principal's cabin

Agenda of the meeting:

1. To plan for even semester Cal-endar of events.
2. To Discuss about online Counselling session to be done by Class teacher and HOD
3. To Discuss about principal's online Counselling for students
4. To talk about "SWAYAM" course
5. To highlight all the achievements of the Departments.
6. PG CET Rank holders.
7. To plan for Internal tests.

Discussions of the meeting:

1. It is Discussed to plan for even semester Calendar of events and time for planning is also dis-cussed.
2. It's decided to conduct counselling for the students by class teacher followed by the principal

3. It is discussed to make Swayam course compulsory for students.

4. It's Discussed to felicitate PG CET Rank holder Mythri

5. Discussed to conduct/organize International Conference.

Decision taken in the meeting:

* It is decided by the principal to organize International Conference on May 25th & May 26th.

*. It is decided to conduct counseling after first internal test and principal counseling after II internal test

*. To plan calendar of events for even semester.

* He made compulsory to complete Swayam Course for all the faculties & the students

* He highlighted all the achievements of BCA department

* He decided to conduct meeting for IOAC every 1st & 3rd Monday

In attendance:~

1. Dr. sudheer pai.K.L
2. Sri Karan S Shetty
3. Smt. Samatha shetty
4. prof. Shilpa Sarnad
5. prof. Nagaraja.N
6. prof. Geethanjali.c
7. prof. Gayathri.B
8. Dr. Mohan S.H
9. prof. Swapna.T
10. prof. Malathi.A.M
11. prof. Malathi.H
12. Sri. Vigneshwara.M.G
13. Sri Narasimhayya
14. Sri puneeth.
15. Sri. Girish.R.

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PRINCIPAL

**R.N.S. First Grade College
Channasandra, Bengaluru-93**