SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

R N S FIRST GRADE COLLEGE

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

RNS First Grade College is a premier institution, whose hallmark has always been Quality and Excellence. Since its inception in the year 2012, the college has been phenomenal and is recognised as one of the premier colleges in Bangalore. Since its inception, the activities of the college has been spearheaded by its founder Chairman, Dr R N Shetty an entrepreneur, philanthropist, educationist and a well-known personality in the Karnataka state.   The college has witnessed unprecedented expansion by successfully adding more and more courses which provide excellent career opportunities. The college provides highly innovative skill orientated courses which empower the new generation to get the right career break. The Institution not only provides students with quality education but also grooms them to face life with confidence. Excellence in education is the driving principle of Institution. The college has a team of highly qualified, dedicated and multifaceted faculty who guide the students to become academically competent, professionally superior, industrious and socially responsible. The college is making all efforts to build confidence among the students to excel in academics, professional ventures and personal lives.

The college has grown in stature over the years and remains the most sought after institution dedicated to Commerce, Management and Computer education. Along with the academic excellence at University level, our college is committed to the holistic development of students so as to make an effective contribution to the creation of a better society. The students are trained in creative arts, social service, critical thinking, and leadership in order to make an effective contribution to the creation of a new and value based society and to form responsible citizen who are **'always wise'** and who will dare to **'go ahead and conquer knowledge'** through competence, commitment, conscience and compassion.

A lot has been planned and a lot of it executed, we are a very subtle organization and we like to create examples from our work. We are expanding and will continue to carry forward the legacy of the institution.

Vision

The Vision of our institution is

"Take the benchmark in the delivery of Quality Education"

Keeping the above vision in mind, serious measures are taken to enlighten the students with technical, social, cultural knowledge and to provide them with ample opportunities for their overall progress. Through different types of activities, the platform is created to inculcate humanitarian values like wisdom, compassion, integrity and reliability among the students.

Varieties of inhouse programmes are frequently organised to shape the students' mind-set to face the upcoming challenges with new skills, achieve progress and to lead a remarkable and successful life. To make the students to understand social responsibilities, to facilitate the welfare of communities and individuals through social services such as NSS, organising blood donation camp, walkathon, visiting orphanages, legal awareness

sessions and go-green campaigning are organised regularly. The overall improvement in behaviour of students by practicing the values in day to day life activities at college is given more importance along with academics.

Mission

The Mission of our institution is

"Team RNS First Grade College encourages the students to be confident, knowledgeable, responsible and productive citizens in a diverse, ever-changing world"

Young generation of today exhibits unparalleled genius and is to be prepared to face the global stage. Our pedagogical practices have to shift from teaching to learning. In emerging global dynamics, educators have to play the role of change of managers. Our college is aiming at grooming the students into ethical and principled leaders of tomorrow, whose thoughts and actions are deeply embedded in the values and culture of our land.

Number of activities are organised to foster a deeper literary sensibility and to stimulate literary creativity among students through our forum like "Bhashamrutham". The students are developing the required skill-set to stay abreast with the ever-changing demands of industry through "Ignited Minds" and "IT Cront" clubs and thereby create future business leaders. Motivational guest lectures are frequently organised to encourage and provide opportunities to staff and students to realize their potential through participatory and leadership initiatives.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- **STRENGTH**
  - Holistic way of approach.
  - To give importance to skill development.
  - An emphasis on the spirit of selfless service and spiritual vision.
  - Giving importance to all round development of personality of every student.
  - Respect environment and surroundings.
  - To be Responsible and Regular.
  - To live with Discipline, Dedication and Determination.
  - To develop community service.
  - To think openly and participate in co-curricular activities.

Institutional Weakness

- **WEAKNESS**
  - Applied research to be strengthened.

- Industry internship has to be strengthened.
- Scope for collaborative research is limited.
- Completely funded by Management and no fund from government.
- Limitations associated with placement.

Institutional Opportunity

- **OPPORTUNITIES**
  - Could become an excellent centre for interdisciplinary and community oriented research.
  - Industry oriented courses can be designed to ensure employability.
  - To Organise Seminars and Conferences at National and International level.
  - Increasing extension activities.
  - To increase the certificate courses.

Institutional Challenge

- **CHALLENGES**
  - Arranging funds for Conferences and Research.
  - Sustaining of quality education that is been imparted.
  - Strike a balance technology and human inputs.
  - Developing our students as rank holders in the University.
  - Excellence in Research and Consultancy.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College has contributed to the Curriculum Development affiliated to Bangalore University by providing inputs based on the feedback analysis from various sources assessing local, national and global needs. Many senior teachers are the members of Board of studies and Board of Examiners of Bangalore University. Thrust on the development of knowledgeable skills are provided through various programs in the College in addition to value added courses and value based education. The College has diverse range of course options catering to different range of learners in terms of core choices.

Based on the societal demands, the College has introduced BCOM, BBA and BCA courses during the inception of college itself. Add-on courses like Tally, Android, ASP.Net, VB.Net, Python and Digital Marketing leading to certificate have been introduced since three years. Thus, the academic flexibility is ensured for those seeking admissions in the College.

Choice Based Credit System is introduced from the year 2014-15, where multi– disciplinary approach is being followed in higher semester classes. Semester system is followed as per the scheme of Bangalore University. Several compulsory inter-disciplinary subjects are introduced on the topics like Environmental Science and Public Health, Human Rights and Indian Constitution, Personality Development, etc. ICT is integrated in the

curriculum by introducing subject of Computer Fundamentals for UG courses, E Business, Accounting and Computer Business Applications for BCOM and BBA courses. Curriculum Workshops are conducted to discuss the syllabus, preparing the blow-up syllabus and question paper pattern for the benefit of teachers. Teaching pedagogy is followed in the College. Assignments, student seminars, worksheets, field visits, industry visits, Guest lectures are organized for students centered learning methods.

Faculties for some of the career oriented programs have been invited from the industry or research institutions. Several co-curricular activities and commemorative day celebrations such as International Women's Day, Blood Donation festival, Bhashamurutham etc. are being conducted in the College to enrich students with wide variety of co-curricular developments. Gender sensitization, environmental issues, moral and ethical values, better career option and community orientation programs are regularly conducted.

Teaching-learning and Evaluation

RNS First Grade College strives for the overall development of students in this highly modernised society. As far as the Teaching – Learning and Evaluation criterion is concerned for NAAC, this criterion is classified into seven points which plays a major role in elucidating individual student's either excellency or of any defaults. It starts with well –administered and transparent mode of student admission following the ratio for reserve category to the programs with all the norms of the concerned regulatory / governing agencies including state and Central Government. It pertains to the efforts of the institution. The students are admitted to the courses of BCOM, BBA and BCA who are from different socio-economic, cultural and educational backgrounds. They are trained with all diversifications there by identified as slow and advanced learners. The opportunities given to exuberate their talents, creative skills, methods, etc.

While giving importance to teaching – learning process, which is referred as Students Centric method. It focusses on learning through experience, participation and problem-solving methodologies.

As per Bangalore University prescribed syllabus with program outcomes, course outcomes are identified and documented carefully for improvisation. With whatever the academic preparation of students, it would be tested and evaluated. The academic report is sent to the parents and also to the University. The Management selects well qualified and experienced teaching faculty who are dedicated for the sake of students' betterment. The students are appreciated and guided not only for their academic progress but also to gain knowledge of sports and cultural aspects as well. The tests and examinations are conducted under the surveillance of CCTV Cameras fixed in all classrooms.

For effective teaching, ICT tools are used by the teachers of all programs. Students' grievances after the tests and examinations in making corrections are also carefully handled by the college and the work is done excellently. The important classification is Student feedback which stands as the prism for a reputed college. The students have been given quality education and also the inculcation of human values. Opportunities are provided to get into this competitive world.

Research, Innovations and Extension

The Management of RNS First Grade College deals with the facilities provided by the institution to promote a research culture among the teachers. Faculty members are encouraged to write research papers, books and book chapters. the institution organises special lectures/seminars on writing research papers with the main objective

to expand the knowledge base. The Management gives the latest information and builds credibility; thereby improvising discernment. The faculty learn to empower students to take responsibility for their happiness and success. Practical classroom strategies can be used in classroom tomorrow to understand the students' reaction when faced with difficult College courses and to explore classroom issues that impede students' success and to learn dealing with them.

The research activity conducted by the lecturers of various departments in the College, like Commerce, Business Administration and Computer Applications, were notified on the UGC website that enhanced the exhaustive knowledge. Many books and chapters in edited books were published and the papers in National/International Conference proceedings by every faculty in the department.

Some extension activities were carried out in the neighborhood community like: Vote for India, Aids awareness, Blood Donation festival, Women Empowerment in Digital India, Awareness on Cleanliness, Orphanage and old age home visits, Yogathon, Eye Check Up and Eye donation Virtual Pledge. Most of the extension and outreach programs were conducted by the institution through NSS during the last five years. The average percentage of students' participatation in extension activities was calculated. The college has received awards in all these years for their commendable work in extension activities such as Blood Donation festivals, Blind camps, etc.

A number of functional Memorandum of Understandings were fixed with industries, corporate houses during the last five-years to promote practicality in learning academics. To provide industrial exposure to the students and faculty for guiding them to upgrade to the new technologies. A MOU is signed between the College Corporate houses, industries etc. To be the ultimate, RNS First Grade College has etched a mark in Guinness world record by creating Clay models of lord Ganesha vigraha.

Infrastructure and Learning Resources

Physical Facilities

This section describes the physical and infrastructure facilities of RNS First Grade College like classrooms, classrooms with ICT facility, sports facility, auditorium, seminar hall, llibrary, computer labs, ramps, solar panel, rain water harvesting plant, sewage water treatment plant, etc .The College is facilitated with well-equipped sports room in the basement. The sports activities have begun the College from the time of inception. carom, chess, table tennis, and badminton etc are all the parts of indoor sports activity. For outdoor field events the College has been facilitated with ground. Yoga and Gymnastics are the vital parts of the sports activity which has been recognized at the international level.

Library as a Learning Resource

The library has a good collection of subscribed books. Journals, magazines and newspapers. The library uses open source integrated library management system software called 'KOHA'. The library has started using institutional repository software called "DSpace." It is used for creating open access repositories for scholarly and published digital content. The library has subscribed e-resources databas called N-list and DELNET. It possesses Bangalore University library membership to benefit the users and provides open access resources for the benefit of the users like NDLI, e-PG Patashala, etc.,

IT Infrastructure

The College is well facilitated with Internet facility. Initially it had BSNL network connectivity and later updated to ACT INDIA FIBERNET network. Now WIFI facility is enabled for entire campus which includes classrooms, staffrooms, library, computer labs, business lab, office etc. Computers are enabled with high speed LAN connectivity. Around 250 Mbps is the access speed. This facility has enhanced the progress in teaching –learning aspects of the College.

Maintenance of Campus Infrastructure

The growth, maintenance and regular replenishment of infrastructure facility plays a vital role in the academic development of the institution. The supporting facilities on the campus are developed to contribute to an effective ambience for curricular, extra-curricular and administrative activities. A provision of expenditure in the budget is made annually by the Management for the maintenance and replenishment of physical facilities which will ensure their availability on a continual basis.

Student Support and Progression

RNS First Grade College offers graduate courses like BCOM, BBA and BCA for the students from various socio economic backgrounds. The institution encourages the students to pursue higher education and the College has Placement Cell for guiding students towards a better career and providing job opportunities through campus interviews. Various career guidance workshops, PGCET training sessions and assessment on employability skills are conducted under Placement Cell.

The College takes pride in stating that the students shine in cultural events, sports and inter College fests bringing fame and recognition to the institution. Several co-curricular, extra – curricular and sports activities are being conducted to facilitate a holistic development of the students' to emerge as a socially responsible individual. Several students have excelled in sports. A student has participated in Yoga at International level and a few other students have won prizes and represented the State, University and National level games in different competitions. The College has a Language forum called Bhashamrutham wherein various literary activities like Role Play, Group Discussion, Debate to improve Listening, Speaking, Reading and Writing Skills of students.

The College has a Student Counselling Committee, Anti Ragging and Anti Sexual Harassment Committee to note the incidents of sexual harassment. The Student Grievance Redressal Committee addresses the grievances of the students and are aptly dealt by the concerned authority. Equal Opportunity cell caters to create the atmosphere of equal opportunity to all the students from various backgrounds. The institution has student members in various administrative bodies of the college such as a Student Grievance Redressal Committee, Anti Ragging Committee, Anti Sexual harassment Committee, Equal Opportunity Cell and IQAC of the College.

The college ensures the prompt application schedule and payment of SC/ST/OBC scholarship provided by the State Government and the Government of India.

The college facilitates Add-on Courses such as Dot net, Android, Python courses for BCA, Tally and Digital Marketingfor BBA/BCOM, to add on skills and increase employability of students. The Alumni of the college have been actively involved in various events of the college like Blood Donation camp and mock campus

drives.

Governance, Leadership and Management

RNS First Grade College was established in the year 2012 by the perceptive endeavours of our founder Dr. R N Shetty. The College is managed by the means of a Governing Council consisting of the members of the Management, prominent academicians and Industrialists. The College administration is decentralized and participatory in nature. The principle of participative management empowers the departments to take decisions on academic matters and implement them with the approval of the Principal. At the institution, human resource has been optimally utilized and managed. They are trained as per the need; encouraged, involved in the process of decision making, motivated as per their aptitude, area of interest and expertise. A total of 32 committees have been formed by the Principal for the smooth functioning of the College. Thus the participative management ensures the total participation of all the concerned people. IQAC is the significant administrative body and the prime duty of IQAC is to initiate, design and oversee the various activities. These activities are required to enhance the quality of the education imparted in the institution.

The College conducts several Seminars/ FDP/Conferences and Workshops throughout the year to enhance the professional development of its teaching and non-teaching staff. The faculty members are also provided with financial support to attend conferences and workshops. The institution has opened a Grievance Redressal Cell. All the faculties and students are free to approach the Cell which comprises of experienced and senior faculty members.

The Staff Welfare Committee works for the welfare and benefit of all the staff with PF, ESI, Gratuity, Maternity Leave etc. welfare measures available for the staff members.

The institution carries out both the internal and external financial audits annually. Internal audit of the institution is carried out regularly by the members of the Internal Financial Audit Committee. External Audit is conducted by the auditors of BC Shetty and Co, at the end of every financial year. The College also ensures budgetary provisions for the various activities which take place in the system.

Institutional Values and Best Practices

The main mission of RNS First Grade College is to mould the character and the behaviour of the students to enlighten their career. Educating a girl child, and women development through Women Empowerment Cell is given primary importance.
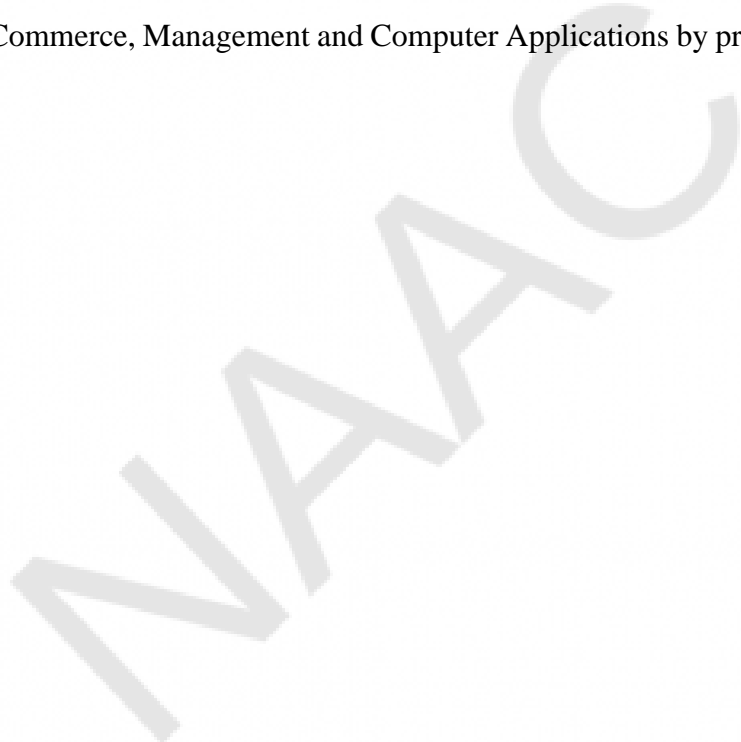
A 485 KW solar panel Electrical power generating facility has been commissioned with appropriate control system to synchronize/tie with BESCOM grid. Our college has given greater importance to conserve energy by using only LED bulbs for lighting facilities throughout the building. The College adopts the policy of reduce, recycle and reuse. It has enough staff for the collection of dry waste. Rain water harvesting structure and waste water recycling provision is done in the college premises near the bore wells. The construction of S.T.P. with capacity of 1 MLD is erected by RNS Infrastructure Ltd.

The College has planned for pedestrian pathways. Green practices are conducted every year. Green audit and Environment audit are done through NSS unit. The College celebrates Blood Donation Festival. WALKATHON/YOGATHON is practised to create awareness among people about the importance of yoga.

The College defines its academic and co-curricular activities through its vision to make the centre to deliver quality education; being a benchmark in the field of NSS Programme, Yoga, visit to Old age home and Orphanage, Netrakumbha, Donation to flood victims, Blood Donation Camp, etc. The College celebrates National festivals with great patriotic enthusiasm and motivates the students on the day by giving the significance and respects the sacrifice of the freedom fighters.

The facilities available in the institution are ramps/rails**,** **d**isabled-friendly washrooms, scribe, human assistance, wheel chair, ambulance service, display board and signposts etc. The college has conducted a number of activities for the students and teaching fraternity; such as promotion of Universal values and many workshops, fests, rallies, and activities on awareness of Constitutional obligations, rights and duties. A special talk is organized on the teachers' day on "Roles and Responsibilities of Teachers".

The college is dedicated to Commerce, Management and Computer Applications by providing a platform for all the young minds.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	R N S FIRST GRADE COLLEGE
Address	Dr. Vishnuvardhan Road, Channasandra, RR Nagara Post, Bengaluru
City	BENGALURU
State	Karnataka
Pin	560098
Website	www.rnsfgc.edu.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Sudheer Pai K L	080-28611110	8197346742	080-2861188 2	principalrnsfgc@gmail.com
IQAC / CIQA coordinator	Nagaraja N	080-28611110	7760099205	080-	rnsfgciqac@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	03-10-2012

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Karnataka	Bangalore University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	18-03-2020	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dr. Vishnuvardhan Road, Channasandra, RR Nagara Post, Bengaluru	Urban	5.2	4627.2

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	PUC	English	210	210
UG	BCA,Computer Applications	36	PUC	English	100	80
UG	BBA,Management	36	PUC	English	100	80

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				1				0				38
Recruited	1	0	0	1	0	0	0	0	11	27	0	38
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				16
Recruited	11	5	0	16
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	2	0	0	3
M.Phil.	0	0	0	0	0	0	1	4	0	5
PG	0	0	0	0	0	0	8	23	0	31

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	174	3	0	0	177
	Female	191	0	2	0	193
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	13	14	9	12
	Female	10	10	8	4
	Others	0	0	0	0
ST	Male	2	1	1	0
	Female	7	3	2	4
	Others	0	0	0	0
OBC	Male	133	120	112	63
	Female	139	136	124	99
	Others	0	0	0	0
General	Male	28	37	33	28
	Female	36	44	30	39
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		368	365	319	249

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
198	192	192	192	192

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1083	1018	888	720	583

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
185	184	183	160	124

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
360	289	227	170	162

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
39	38	34	30	27

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
39	38	34	30	27

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 23

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
83.98	182.82	164.5	109.88	78.66

4.3

Number of Computers

Response: 128

4.4

Total number of computers in the campus for academic purpose

Response: 150

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curricular Planning and Implementation

RNS First Grade College, Bengaluru is affiliated to Bangalore University and follows the curricular prescribed by the University. The Institution ensures effective curriculum delivery through a well-planned and documented process. Academic calendar of the college is prepared every semester. The HOD arranges departmental meetings to distribute and assign the work allotment. Faculty members prepare semester-wise lesson plan for theory and practicals at the beginning of every semester. The program outcomes, program specific outcomes and course outcomes have been framed in accordance with the regional, national and global needs. They are aimed at equipping the students with a critical and imaginative thinking, effective oral and written communication skills, and ability to use ICT to meet the needs of a complex global society.Various committees are framed for academic as well as co-curricular activities for smooth functioning and betterment of students. The planned Bridge course classes are conducted for a week according to the timetable to make students aware of fundamentals of subjects.

To compete with the technological demands of the modern era, faculty members have been insisted to follow innovative pedagogy of teaching methods like internet, e-notes and LCD projectors apart from chalk and talk. Each teacher is provided with an academic diary. Departmental meetings are held to update the syllabus completed for the effective delivery of curriculum; college integrates class room teaching with various ICT tools such as - Field projects, student seminars, tutorials, question paper sand CRT. The college conducts two internal tests and one preparatory examination every semester. Other than University prescribed syllabus RNS First Grade College, organizes CMCA Campus Yuva Workshop – value added course like "citizenship education and life skill education", to transfer the young minds to concerned thinking and active citizens. Experts from industry and academia are engaged in developing graduate attributes, educational objectives and learning outcomes for courses and programs keeping in mind the latest trends in education and changing requirements of industry.Value education course familiarizes the students to various social issues and encourages them to pursue and suggest ways to tackle them. Environmental Studies highlights the importance of environmental conservation and sustainable development.

Reward system for students is present for the upgradation of subject-related knowledge. College organizes seminars, conferences and workshops. Best class award is given in each semester. College also provides special guidance to the slow learners under the remedial class coaching. Library provides book-bank facility, e-journals, textbooks, OPAC service, Inter library loan, annual institution membership with Bangalore University and Shodhganga. Our college library has subscribed E-Resources for N-List and DELNET; beneficial for students and faculty. It also provides open access for E-Books, E-Journals National Digital Library in India (NDLI), E-PG Patashala (videos for E-Learners of RNS College). The college also provides 500 mbps internet connectivity within campus; Wi-Fi facility to the students and the

teachers for effective teaching learning. At the end of each semester, college collects feedback on curriculum from all the stakeholders. It is then analyzed and analysis report is communicated to concerned authorities.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Continuous Comprehensive Evaluation (CIE)

RNS First Grade College, affiliated to Bangalore University follows the norms and conditions of academic curriculum. Keeping in mind the betterment of students and academic progress, every semester the college conducts two Internal Assessment Tests and one Preparatory Exam. Each Internal Assessment Test is conducted for 35 marks and one Preparatory examination for 70 marks and this is practiced every semester. The college has adopted a method of assessing the academic performance of the students on a continuous comprehensive basis. This system of academic practice makes every student to prepare, perform and score good marks.

- The marks allotted for Internal Assessment is 30 (assignment 5 marks, attendance 5 marks, Internal Assessment Test 10 marks and Preparatory Exam 10 marks). The external exam is conducted for 70 marks from Bangalore University.
- After First Internal Assessment test of every semester, the students whose performance is less than 40% and who are slow in grasping and understanding the subjects are added to the remedial classes.
- Slow learners are counselled individually to come out with their defaults towards the low score of marks, to make them open up with their difficulties in registering the particular topic.
- Few topics in particular subjects are thoroughly revised which help students to build confidence and perform better in the next test.
- The students are counselled for their below average performance and are guided on how to improve in their performance in the next exam.
- The students who are good in understanding and focus well on academics are considered for advanced learning and they are encouraged to participate in seminars/conferences and to present papers.
- They are encouraged by the teaching fraternity, especially the Principal, to be an all rounder to score well in all the tests/exams. They are also encouraged to score centum in the domain subjects.
- They are motivated to be the college toppers and University Examination toppers.
- Project is a part of the Internal Assessment curriculum which is included in VI Semester. The Head of the Departments guide all the students related to the projects.
- Students are given guidelines and training even in extracurricular activities like Sports and Cultural competitions.
- Indoor, Outdoor and Inter College sports events and competitions are entertained for the betterment

of students.

- To showcase the hidden talent of students, the cultural events are conducted. For ex: rangoli, mehendi, nail art, collage, pencil sketch, face painting etc.
- To enrich the knowledge of students, club activities, quiz, group discussions and debate are conducted in the college.
- Internal Assessment Test is transparent and robust in terms of frequency and variety. There is complete transparency in conducting Internal Assessment Test, Preparatory Examination with the surveillance of CCTV cameras.
- The marks obtained by the students in Internal Assessment Tests, Preparatory Examination and attendance of each month are displayed on the notice board. The details are uploaded periodically on the college portal along with their attendance status.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 03

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	
Institutional data in prescribed format	
Any additional information	

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 27

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
7	9	8	3	0

File Description	Document
Institutional data in prescribed format	
Brochure or any other document relating to Add on /Certificate programs	
Any additional information	

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 53.93

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
712	1015	512	335	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Institution integrates cross –cutting issues relevant to Gender, Environmental sustainability:

Human Values and Professional Ethics into the curriculum paves path for betterment of students. The cross–cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc., find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy atmosphere for all the students. The curriculum is designed by the university itself and include many subjects related to human values and professional ethic namely Indian Constitution and Human Rights, Personality development, Science and Society, Culture and Diversity, Creativity and Innovation and Environmental Studies.

There are various committees which take care of the students such as:

(i) Students Grievance Committee:

The committee comprises of faculty members and students representing each program. We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline in the campus. Yet this cell interacts with women students at regular intervals to identify any sort of issues existing. The cell is capable of dealing the cases very confidently with its team.

(ii) Anti- Ragging Committee: As per the guidelines of UGC, AICTE and the University, an Anti-Ragging Committee has been constituted to handle the issues pertaining to ragging. Any student can lodge a complaint without disclosing his/her identity in case of any incident.

(iii) NSS: The College conducts various programmes on Social and Civil Rights to provide awareness among students. Vote for India, aids awareness, blood donation festival, waste management, women empowerment, digital India, sensitivity towards sacrifice of armed forces, blind fold activity, orphanage and old-age home visits, awareness on cleanliness et.

The Institution had continuously organized blood donation festivals with the intention of creating awareness about the importance of donating blood and encouraging volunteers to donate blood.

The Institution had continuously organised Yogathon events to create awareness about yoga. It helps to give knowledge about yoga practices in the public and students.

In order to develop a holistic attitude among the students, the Institution has inculcated the practice of making students to regularly visit orphanage and old age homes.

 Impact of these activities on Students:

The NSS students understood the significance of rural development, regarding health and hygiene. They resorted to city cleanliness and eye awareness camp, rallying, thereby realizing the social need. The students rallied to make it the need of the hour, to create social awareness effectively.

(iv)Discipline Committee: This committee includes faculty members from all the departments including the Physical education director. This committee plays a vibrant role in the maintenance of discipline of the complete campus. In day to day functioning of the college as well as any special occasion or any programmes, this committee's presence and control is mandatory. Committee also patrols soon after the college working hours, to monitor the student's activities keeping in mind student's safety measures.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.93

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	2	2	2

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 7.39

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 80

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**

5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 87.15

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
370	368	365	319	249

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
410	410	410	410	280

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 78.77

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
141	150	145	122	100

File Description	Document
Institutional data in prescribed format	[View Document]()
Any additional information	[View Document]()

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institution assesses the learning levels of the students and organizes for advanced learners and slow learners.

RNS First Grade College assesses the learning levels of students' right from the admission level. The teaching learning environment in the college is keen to assess the ability of the students after admission. Orientation and Bridge course are arranged for all the students. The effective academic and personal mentoring system helps to identify the advanced and slow learners. After the First Internal Assessment Test, the students' potential is observed. Based on the test performance and other activities the teachers identify the slow learners and advanced learners. Slow learners are the students whose performance is less than 40% in test and are also slow in grasping, registering and passive in participating. Advanced learners are those whose score is above average, register quickly and are also good in co-curricular activities. All the students' academic and overall progress is observed from the beginning. The students are observed based on three criteria:

1. Performance at the Pre-University/12th CBSE exam.
2. The performance in the First Internal Assessment Test, the attendance, involvement in the activities and their responses.
3. Lastly, on the observation basis both in academic and co-curricular aspects throughout the year.

Implementation methods for slowlearners:

Mentors-Mentee interaction:

As the Institution frames the strategy of Mentors – Mentee interaction, the subject teachers of all programs are given the guidelines by the Head of the Institution. The list of mentors and mentees is displayed on the notice board. The respective mentors have one-to–one interaction with the students about the level of their understanding. Any clarification with regard to the subject, difficulty of understanding or any other issue is discussed with the faculty. The mentors take the students into confidence and encourage them to perform well in the tests and examinations.

Steps taken for advanced learners:

- Are provided with advanced study materials.
- Are encouraged to present papers in the conference, workshops and Journals.
- Are encouraged to be the team leaders, thereby develop leadership qualities.
- Are motivated to be the college toppers, University rank holders and to secure centums.
- Semester toppers and University rank holders are felicitated on Fresher's Orientation Programme.
- Are motivated to write articles for the college magazine.
- Are encouraged to represent the college in intra and inter-college competitions.
- Are motivated to set high goals and to chase their dreams.

Steps taken for slow learners:

* Students' cause of problem is identified and required support is provided.
* The Mentor takes the students into confidence and are in constant touch with the students.
* Overall personality development is stimulated.
* Additional assignments, suggestions for improvement and academic problems are addressed.
* They are given more attention at all times.
* Are encouraged to participate in the co-curricular activities.
* Efforts are made to mould them with required skills, to make them more confident and enhance their skills.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 28:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The Management of RNS First Grade College strives for the overall development of students. It not only emphasizes with academia but provides equally the great opportunities to explore the students' hidden talents and creative skills in various ways through participation.

The ways are:-to think, to participate, to feel, to solve problems if any and to judge methodically. This whole sort of system shapes an individual to manage time, to develop creative and presentation skills. These are very much necessary to face the challenges in this rapidly progressive world.

The activities are classified into 3 groups.

1. Learning through experience:

Students take part in various class and club activities which indeed develop the mental horizon of the students. The activities are conducted at intra-class and inter-college level. The college conducts various events and competitions for BCOM, BBA and BCA students through "Ignited Minds" and "Cront Club" respectively. The college conducts education tours which give academic information and dissertation work makes students to be confident in particular topics. Internship programmes are also conducted for the students to gain confidence.

Add-on courses like Tally, Digital Marketing, Dot Net and Python are provided to shape students' career to secure job. Industrial visits organized by the management will strengthen the individual student's mind-set to get into the corporate world.

2. Learn through participation:

The students have been provided with ample number of opportunities to showcase their hidden and creative talent under Bhashamrutham; the language activity committee through participating in various activities like;Role play-The noble characterization to be enacted on the stage extracted from the great works of popular playwrights and dramatists which constitutes proper delivery of the dialogues. Story Writing improves the ability of language skills. The activity, Quiz improves the general knowledge in various subjects. Debate checks the proper way of presentation on the given topic and Essay Writing improves the writing skill on the title given. Developing a story through visualisation brings forth the methodical way of writing in each individual.

Skits, Plays and Dramas show the talent of students in rejuvenating the originality of any work of art. Project Exhibition is conducted every year in all the subjects to explore the talent and the creativity of the students. The students have been encouraged to participate in inter collegiate fest and conferences which enable them to improve their knowledge.

3. Problem solving methodology:

The college has adopted the system of giving assignment on regular basis. Beginning of the academic year, the entire set of activities are planned every month and is reflected in the Calendar of Events. Activities like; mind mapping, brain storming and product launch are conducted along with class room teaching which on the other hand brighten up the interest and enthusiasm. The Placement Cell assists the students in securing internships and projects that provide them an opportunity to learn as they work. Students actively participate in co-curricular and outreach activities organised by various committees of the college.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Teachers Use ICT Enabled Tools for Effective Teaching-Learning Process.

Information and Communication Technology (ICT) in education is the subtle mode of education to support, enhance and optimize the delivery of information. RNS First Grade College is very efficient in using the tools of ICT for teaching and learning process. Projectors are fixed in all class rooms to teach any subject for that matter. It is not only visual but it is audio-visual and the students are made to observe very keenly each and every information so that it is registered into the minds of students. The teachers have shown graphical representations, sketches, numerical data, models, etc. The pictorial representations shown on the projectors develop interest among the students. The students are given the assignments and to present it by making use of ICT tools. The topics are related to the subjects of BCOM, BBA and BCA.

Classrooms and laboratories are Wi-Fi enabled to facilitate teachers to directly stream videos. Printers and scanners are available in library. In the COVID-19 pandemic the faculty members have made a swift transition from classroom to online. Platform such as Edmodo, WebEx and MS Teams are used to create virtual classrooms. Audio lectures are created and shared to the students.

The management has provided highly furnished Digital library with computers to make use for academic purpose for both teachers and students related to academic progress. Every staffroom has been sanctioned a computer by the College to upload the marks. Instead of writing and filing any information the more advanced way is to use projectors, computers, laptops, etc which focus on effective teaching and storage of information for a long time.

Students thereby find learning in a technology enhanced environment more stimulating and engaging. Therefore, the ICT based teaching enables teaching, learning, assessment evaluation to be more useful. The students are enriched by this ICT tools and accomplish a great means of achievement individually. The ICT tools are very much required while attending seminars and workshops by the teachers to store the necessary information. The students also make use of the tools to present their prepared topics in their particular subjects. Ultimately it is referred as the most efficient and effective teaching-learning process

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 42:1

2.3.3.1 **Number of mentors**

Response: 26

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 7.17

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
03	02	03	02	02

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 4.44

2.4.3.1 **Total experience of full-time teachers**

Response: 173

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Reforms in continuous internal evaluation

As per the norms of Bangalore University the assessment of students' evaluation in RNS First Grade College is measured mainly by Internal assessment which carries 30 marks for each subject. This includes attendance (5 marks), assignment submission (5 marks) and the Internal test (10 marks) and the Preparatory (10 marks) which is exclusively conducted by the Institution. Finally this is followed by semester scheme University examination for 70 marks.

The internal assessment is described on the college website and students are also informed about the criteria for internal assessment and continuous evaluation during the orientation programme. The Principal gives all the details of marks distribution not only to the students but also to the parents. In the regular classes as well the teacher keeps on mentioning the same from time to time. The Principal holds department meetings to ensure that the classes are held properly, subject portions, assignments are given on time for effective evaluation of the students. The HOD's further supervise the functioning of the department.

The examination committee plays an important role in maintaining the correct record of the students' regularity with performance. After conducting each test, the attendance as well as the marks is displayed on the notice board. This is done periodically. The students make note of it. The same is sent to parents through SMS. The students are required to check and sign their internal assessment marks before it is uploaded on the University portal.

For the continuous evaluation of a student there are few more parameters that are considered like projects, class activities, club activities ('Ignited minds' for BCOM & BBA) and ('Cront' for BCA). Cultural activities are conducted to exuberate the hidden talent and creative skills of students. The cultural events are conducted more in number as per the schedule. Not only academics, cultural even the sports activities are conducted with regard to the overall development of students. Both indoor and outdoor games are conducted in the college. The students are encouraged to participate in inter college cultural as well as sports competitions. It is the pride of RNS First Grade College that the students have brought credit in academics, cultural and sports activities. The achievements of students are enthusiastically recorded in the

college with respective committees. With all the above curriculum both in academics and co-curricular activities, the students improve their level of understanding and thereby their overall performance is improved. The CCEC marks are based on cultural, sports and overall involvement in the activities. This carriers 50 marks. This way college has a transparent and continuous internal assessment system.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Mechanism to deal with Internal Exam related grievances is transparent, time – bound and efficient.

The college has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient and in the best interest of students. Examination reforms are always evolving. The examination reforms have been made by the Examination committee. The college follows the guidelines set by the Bangalore University. The system has two major components one is Internal Assessment and the other is Semester Examination. The college provides all the details of the test and exam in the calendar of events which is given to the students at the beginning of the year. All the students are guided on the procedure to be followed to write the exam. The Internal Test, Preparatory and Semester Exam are systematically conducted by the examination committee.

The Internal assessment system has a key impact of the academic performance of the college. As per the guidelines of the Bangalore University Internal assessment is based on students' attendance, assignment submission and performance in Internal and Preparatory exam. Both the Internal test and Preparatory exam are conducted in strict vigilance and monitored from the CCTV cameras. Students get accustomed to the system and focus their attention towards improving the academic performance.

Evaluation Process:

- Once the test/exam is done the answer scripts are valued by respective subject teachers within the time limit given and the marks are uploaded to the portal.
- The answer scripts are shown to the students and the question paper is discussed in the class.
- The consolidated marks and attendance is displayed on the notice board for the students' reference.
- An SMS is sent to parents with details of marks and attendance.
- If any discrepancies is found it is brought to the notice of the class teacher and HOD and the needful is done in consent with the Principal.
- CCEC marks is kept transparent which is based on overall involvement of the students in various activities, sports and cultural.
- End of the semester the students are called to sign the Internal Assessment marks and only than it is uploaded to the University portal.

- Revaluation is permitted for the regular students. Guidance is given in this regard.
- Absentees with genuine reasons get an opportunity to re-write the test/exam.
- The University exam is also strictly conducted following the protocols of the University with the presence of sit-in-squad.

If a student has a grievance related to marks card, name, initial, register number or exam fee it is recorded in the format available and the needful is done. Along with the academic performance in tests and examinations the students of III year BBA and BCA have been assigned the projects which is a part of academic curriculum. The teacher's guide their respective students in completing the project.

Thus the college ensures transparency in the evaluation process. The reforms have created a positive impact among the students. The transparency of examination phenomena is carried out efficiently by the well-organized examination committee.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Teachers and students are aware of the stated programme and course outcomes of the programmes offered by the institution

The Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs), a set of individually assessable outcome-based component provide the potential to acquire competence at appropriate levels and apply them to real-life situations.

As a part of the preparation of POs and COs, the Principal conducts meeting with all the department HOD's for the best results. Once finalised the curriculum objectives are updated on the college website. All the faculty and the students receive a booklet of the syllabi containing POs, PSOs and COs in the beginning of the academic year.The Principal briefs the POs to all the students and parents during the orientation programme and later the HODs and the class teachers brief the COs and PSOs at the department level.

All the activities, programmes and events organised are based on learning outcomes. This reflects in good results, University ranks, placements and the chances to pursue for higher studies. The College initiates the quality improvement program for each department. The subject experts from the University, BOS members and teachers discuss about the prescribed syllabus. .

The College conducts as well as encourages the teaching fraternity to attend workshops, seminars, refresher courses and interactive sessions. These sessions are conducted from the experienced resource persons from the Universities. The course outcomes are generally discussed in the Board of Studies meeting and are structured based on the changes proposed in the syllabus.

Every department projects of either BCOM, BBA or BCA projects the POs, PSOs, and Cos on the department Notice board. The students are regularly guided to know these outcomes.Naturally, teachers of every department interact with the students about the inputs at the end of each program. The program outcomes of all the subjects are clearly made understood to the students.

At the beginning of the unit, teachers modulates on the learning outcomes and program outcome which makes the teaching learning process more effective, its benefits are made aware to the students about the relevance of the topic in their pursuit of knowledge.

The direct assessment of the POs and Cos is monitored through their performance in the test, preparatory and university exams. The indirect method of assessment of the fulfilment of these outcomes is done by the given assignments, presentations to ascertain if they have been able to do what was being intended. The feedbacks are collected from the students at the college level and the review is done on the achievement of the same.

Well-planned discussion is made in each meeting which later reiterates at different levels to the teachers and students. The possibility in relation to these outcomes is also considered. The college organises career counselling lectures for the effective communication.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Attainment of Programme outcomes and course outcomes are evaluated by the Institution.

The academic programmes offered by the college have a clearly stated learning outcome. The curriculum development has been done taking all the POs into consideration and assuring that the curriculum is strongly aligned with the programme outcomes. It is integrated with the institutional goals and objectives. Assessment of the programme outcomes is done through Direct and Indirect modes. The Direct mode includes the performance at the Internal Assessment test and University examination. The CGPA score is one of the important measures to the extent of fulfilment of the PSOs. The UG programmes follows credit based continuous evaluation system. In this pattern the Internal Assessment marks carries 30 marks and theory is 70 marks. The summative carries 100% weightage.

In the Indirect mode the feedback from the faculty and students towards the academic curriculum are taken as measures for the attainment of PSOs. Alumni feedback is also obtained. The PSOs and COs are also appropriately framed along the lines of the programme outcomes. The assessment primarily aims at continuous assessments and final semester examination.

The colleges follows the guidelines laid by the University. Each semester two Internal Assessment Tests and one Preparatory exam are conducted. The phenomena of program outcomes, program specific outcomes and course outcomes are concerned and being followed, there are certain other measures, which help students to adhere to it and score good marks and also to learn methodical skill based activities.

One such measure is to monitor the students and visualise the performance: Students attendance to all the classes is compulsory and the subject teachers give importance to every child in the class. The absence of students to the class is recorded and the respective parent is informed about the absence through SMS message on the same day. This will help both the parents as well as the college to know what difficulty or problem the student is in. After every Test/Exam the marks list is displayed on the notice board. The question paper is discussed in the class. If the students have any discrepancies than it is resolved by the class teacher with consultation with HOD. It's not only the academia which the college concentrates to build up students' career but also the co-curricular aspects are included in the curriculum.

The Mentor-Mentee system is introduced to all the classes. This division of the class in two groups makes the teachers to understand the student individually so that the actual problems of the student is understood. Students are encouraged to participate in co-curricular extra-curricular activities. Participating in activities makes the student to gets new ideas, learn methods, develops knowledge and also skills.

Students involvement in outreach activities, various extension activities and their performance is monitored and measured by the class teachers to assure that the learning outcomes are achieved out of the respective programmes. Students' involvement in the activities is recorded and marks are allotted which constitutes CCEC marks.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 95.01

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
360	272	212	155	150

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
360	287	225	169	159

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.75

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 13

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	5	1	2	1

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.51

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	6	3	2	3

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.83

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	11	6	2	9

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension programs are integrated into the curriculum at RNS First Grade College. Students are sensitized to social issues; like vote for India, aids awareness, blood donation festival, waste management, women empowerment, digital India, sensitivity towards sacrifice of armed forces, blind fold activity, orphanage and old-age home visits, awareness on cleanliness, which lead to their holistic development.

The Institution had continuously organized blood donation festivals, encouraging volunteers to donate blood. The Institution in association with Lions Club Bangalore had conducted a one-day free eye check-up camp and eye donation camp for the students and the public in Hemmigepura, Kengeri. It has also continuously organized Yogathon to create awareness about yoga in the public. In order to develop a holistic attitude among the students, the Institution has inculcated the practice of motivating students to regularly visit orphanage and old age homes. Orientation on these social issues was conducted for students.

Impact of these activities on students: The NSS students understood the significance of rural development regarding health and hygiene. They resorted to city cleanliness, eye awareness camp, rallying thereby realizing the social need. An Eye check- up camp was promoted by students in order to create awareness among the masses for a healthy vision for life time.

The NSS students embarked upon a visit to the orphanage home to give special attention to the old people, play with them and give them a few things. The children hugged them in love. The student got to know the problems and needs of the orphaned children. They learnt the importance of family life.

Current generation is becoming weak and unhealthy day by day due to ignorance, wrong practices and laziness. It is the responsibility to spread the right practices from time to time to make everyone 'Healthy, Happy and Harmonious'. 'Be the change you want to see in others' 'Clean and Green' drive were the main agenda. The students distributed 250 saplings to promote afforestation.

Around 100 students participated in Clay Seed Ganesha Making Activity. On 25th August 2019 on the

occasion of Ganesha Festival, clay seed Ganesha making activity was organized by Shree Vidyaranya Yuvakara Sangha Bangalore. In this activity; our college NSS Unit 2 volunteers participated, and the most important thing was the event was recorded in 'GUINNESS WORLD RECORDS'.

The college has started the NSS wing to provide opportunities to students to play their role in the implementation of various development programs by planning and executing development programmes.

The NSS camp theme was "**PARISARA SAMRAKSHANE NAMMELLARA HONE**". The NSS camp teaches the students to come out of their comfort zone and serve the nation. The cultural program gave a chance to exhibit the talents of the volunteers for the village people and was also filled with entertainment. All the teachers, non-teaching staff along with Principal on rotation basis participate in NSS annual camp.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 15

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
8	1	5	1	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 54

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	11	12	9	9

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 33.78

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
230	335	331	275	229

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 17

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	6	6	3	2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 27

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7	9	8	3	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Infrastructure facilities are important for effective and efficient conduct of the educational programmers in the institutions.

Classroom:

The college has 22 classrooms. All the classrooms are well ventilated, well-equipped with sufficient number of benches and fans. Seven classrooms are digitalized. Faculties deliver their lectures using projector provided by the college for effective teaching and learning process.

Library:

The college has allotted separate area in second floor for the library. The library has a good collection of books with more than 7998 books. The library subscribes to reputed national and international journals, magazines and 08 daily Kannada and English newspapers. The library uses open source integrated library management software called 'KOHA.' Before this, New Gen Lib software was used. The library also started using institutional repository software called "D-Space.". The library has subscribed e-resources database called N-list and DELNET and has Bangalore University library membership to benefit the users and providing open access resources for the benefit of the users like NDLI, e-PG Patashala, etc.,

Digital library:

Institute provides very informative collections of E-Books, E-Journal, and E-Learning through digital library. Seven Systems are provided with Internet facility and LAN connections.

Departmental Libraries:

In addition to Central Library, all the departments in the college run their own departmental libraries. A separate cabin is issued to each department to maintain department library.

Computer lab:

Around 112 computers are equipped in digital computer lab where lab classes is conducted for BCA, B.Com and BBA students. The available physical infrastructure is optimally utilized regularly along with college hours, to conduct certificate courses like TALLY, PHYTHON, ANDROID and DOTNET.

Business lab:

College has well-furnished business lab for Commerce and Management students. The lab has around 8 computers with updated software like TALLY.

Auditorium:

The college has been facilitated with a well accosted auditorium which has seating capacity of about1800. The indore stadium with synthetic flooring for Badminton play is an added facility inside the auditorium.

Sports room:

College is facilitated with well-equipped sports room in the basement. Carom, chess, table tennis, and badminton etc are all part of indoor sports activity. For outdoor field events college has been facilitated with grounds for cricket, football and Basketball.

Cafeteria:

The College has provided a platform for cafeteria at the college basement. Cafeteria place is maintained hygienically and can accommodate more than 100 people at once.

Placement cell:

College provides wonderful opportunity for students to get themselves placed in good reputed companies. Training is given to the students to enhance their skill of aptitude,reasoning and logical thinking. A separate room for group discussion is provided.

RO water filter:

College has provided clean and safe water filter facility to students and staff. It is periodically maintained and cleaned.

Rain water harvesting:

Rain water harvesting structure is built in our college premises. There are three rain water harvesting filters with two sump tanks.

Napkin vending machine:

The College has automatic sanitary napkin vending machine that is a revolutionary product specifically designed to provide sanitary napkins, to females at times of need.

File Description	Document
Upload any additional information	[View Document]()
Paste link for additional information	[View Document]()

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

Response:

Sports

RNS First Grade College has about 8 acres Sports Ground. The facilities include football, basketball, badminton, fitness centre, kho-kho, kabaddi, throw ball, netball, etc. through its excellent sports facilities, College offers opportunities to students for regular work-out, lifestyle management and interaction.

Cultural

The college provides an immense opportunity for the students to explore themselves not only in academics but also in Cultural phase also. Every year college frames a separate committee for cultural activity under which huge cultural activities are conducted both inter and intra level. Competition like Rangoli, Quiz, pencil sketch, drawing, painting, solo dance, spellathon, shloka, group dance, mehendi, face painting, pick and speak, creative writing, shloka picturization, solo singing , group singing.

College also conducts inter college fest named "Abhyudaya", under which various cultural and management activities are held. Attractive prizes are given, every year for the winners. Students take part with keen interest.

Yoga

The institution in collaboration with Acharya yoga centre; RR Nagar, Bangalore; organised "Yoga" for students. Keeping the motto "DO YOGA FOR GOOD HEALTH" on 4th July 2015 at our college. RNS First Grade College gives importance to all varieties of curricular, that two health related suitable importance always given to such practices like yoga, meditation on etc.,

The Students by maintain the time, assembled in the spot where it was all thoroughly guided (with yoga mat and wearing the proper convenient dress). The yoga trainer with his prayer started with Dhyana, then moved on with light practice; where the entire atmosphere was bright full and very pleasant. The students enthusiastically followed the instructions correctly and doing the exercise with utmost interest and care. The trainer ended with Pranayama and then as a means of rest the "SHAVASANA". The students rose up with active energy and there was smile on everyone's face; that says they were all benefited by YOGA. They thanked for the opportunity provided by RNS First Grade College Management.

Gymnasium

In addition to academics, the college also pays attention to the health and fitness of the students. The gymnasium is a proud addition to the services and facilities offered to the students. The college has invested over three lakhs on equipment for the gym, which includes cross-trainers, multi-gyms, treadmills, upright bikes, recumbent bikes, and stationary bikes.

Health is Wealth for all. Everyone generally maintains fitness by working out. So in order to gain that wealth, we have provided a gymnasium facility for the students in the campus. The workouts can be carried out efficiently using the latest equipment. Our professional trainer assists the students in their workouts.

Objectives

Fitness to achieve and keep healthy body and weight for reducing stress, anxiety and depression which helps improving self-confidence of the students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 30.43

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 7

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0.26

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.09	0.01	0	0	0

File Description	Document
Upload audited utilization statements	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library and Information Center

The library is automated using Integrated Library Management System (ILMS)

Library Software	:	**KOHA**
Nature of automation	:	**Partially**
Version of the Software	:	**18.05.00.000**
Year of Automation	:	**2018**.

Library automation	2018 KOHA	**Open sources software**
	2015 Newgenlib	

RNS First Grade College Library Management System helps in easy search and location of books. The library holds 7998 books, subscribing reputed journals, magazines and also subscribing to 08 daily Kannada and English newspapers. Bound volumes are available for the utilization of users. The library is also subscribing to different types of online information resources for their user community 1. National Library and Information Services Infrastructure for scholarly content (N-List), 2. Developing Library Network (DELNET), and National Digital Library of India.

The library started using open source library management software called KOHA in 2018 for its smooth functioning of circulation operations in the library. After the implementation of KOHA, the library staff and users can now have more advanced functionalities. Before this, we were using another open-source software called Newgenlib software.

The library staff has started printing barcode labels, which eased library staff by saving time so they can now provide other services in a limited time. Additionally, with their report module's help, library staff can get a variety of library statistics. The report module provides both onscreen and in a CSV format. After implementation, the library users have OPAC functionalities. Through OPAC interface, users can now search in the library catalogue and get the current availability status of books. KOHA provides two

types of search facilities.

1. Simple search,
2. Advanced search. Boolean logic can be used in advanced searches to narrow down the search. The search result can be sorted in ascending and descending order according to the Title, Author, Publisher, call Number, and ISBN. KOHA helps the library staff in giving quality services to its users.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.15

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.37	2.18	2.57	2.48	2.17

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 8.91

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 100

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

A dedicated internet connectivity of bandwidth 500 Mbps (1:1) is provided by ACT India Fiber Net Pvt. Ltd. The institution is Wi-Fi enabled to promote digital flow.

Faculty and students can avail the Wi-Fi facilities. Internet facility is provided in all the classrooms, laboratories, offices, seminar hall and, library. Wherever high speed connectivity is required wired connection through optical cable LAN services are provided to the computer lab and office. A dedicated digital library center with 7 desktops are provided for browsing & accessing e-resources besides computer labs. Institution has a provision for internet registered under the domain name www.rnsfgc.edu.in. to access its own email facility for staff and students. Immunity is provided against cyber-attacks.

Our Institution is very keen on updating IT facilities such as internet bandwidth, the configuration of computers, LCD projectors, ICT facilities etc., to provide state of the art of infrastructure for the teaching-learning process. At the beginning of the academic year the requirement for replacement and updating of existing IT accessories and the purchase of new equipment is collected from each department.

Wi-Fi facility is provided to all HODs and faculty cabins. At present, the institute has 150 systems in various laboratories to meet the requirements of curriculum and content beyond the curriculum to make them contemporary and industry-ready. Currently, the configuration of computers is upgraded significantly to i3 for technological advancements. In addition to this, all the computers are with LCD monitors. In order to provide security from unauthorized users antivirus is installed in the systems. There are scanners cum printers available for usage. The Exam branch has a high-speed multi tray scanner cum printer. A scanner cum printer is available in Principal, Vice Principal, and administrative office room. A laser printer is

available in the office to take printouts. Computer labs with the latest software and Internet facility are available to the students. Hardware and software updating is in line with the demand of the latest syllabus as well as students' feedback.

CCTV cameras have been installed in all the prominent and required venues to achieve 24x7 campus surveillance. Since the IT field is continuously evolving at a faster pace, the dedicated network team is focused on upgrading the IT facilities so as to provide the best of the facility to the students. The maintenance of computers, and installation of software are done by programmers whereas, hardware and internet related issues are handled by hardware and networking professionals.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 7:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 1.55

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.82	1.86	0.47	2.00	1.92

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

INFRASTUCTURE FACILITY:

The growth of infrastructure plays a vital role in the academic developments of the Institution. The supportive facilities on the campus are developed to contribute to the effective ambience for curricular, extra- curricular and administrative activities. A provision of expenditure in the budget is made annually by the management for the maintenance and replenishment of physical facilities which will ensure their availability on a continual basis.

For the needs of better society by imparting skill-based education through effective teaching-learning process through technically advanced educational tools, management spreads its helping hand every year. Since the inception every academic year, needed-assessment for replacement / up-gradation / addition of the existing infrastructure which is carried out based on the suggestions from higher authorities, Institution Head, Heads of the departments, administration department after reviewing course requirements, student computer ratio, budget constraints, working condition of the existing equipment and also student's grievances are carried out. The requirements regarding classrooms, laboratories, infrastructure development and other equipment are also planned by governing body of the college led by the Principal.

The college has formulated a policy for the maintenance of infrastructure and services. Day to day maintenance and care is taken by the administration office, in consultation with the Principal. Overall functioning of facilities and services are monitored at regular basis. The absolute and essential requirements of minor expenses of maintenance or replacement or construction are immediately sanctioned in the meetings. Optimal deployment of infrastructure is ensured through conducting awareness programs/training programs for the faculty on the use of new technology. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator and housekeeping staff.

College is well equipped with around 75 CCTV camera for safety purpose. Regular maintenance of the camera is done. Separate cabin is arranged for vigilance of CCTV camera. System backups are maintained regularly by office staff

CLASSROOM FACILITIES:

22 well-furnished and well ventilated classrooms are there in RNS First Grade College. Classrooms are allotted as per the students' strength. Time to time maintenance is done. Colouring and pest control have been done, whenever required. Seven classrooms provide ICT facilities for better teaching.

DIGITAL LAB:

RNS First Grade College provides Digital lab facility for students and staff with Wi-Fi enabled in the whole lab. The available physical infrastructure is optimally utilized within the college hours, to conduct certificate courses like TALLY, PHYTHON, ANDROID, DOTNET. Added to this, Campus Recruitment Training classes, campus recruitments, meetings and seminars are held.

BUSINESS LAB:

RNS First Grade College has well-furnished business lab for commerce and management students. This lab provides a platform for students to conduct commerce and business related activity. The lab has around 8 computers with updated software like TALLY.

NETWORK FACILITY:

College is well facilitated with Internet. WiFi facility is enabled for entire campus. Computers are enabled with high speed LAN connectivity. ACT fiber net connection serves the internet.

STAFF ROOM:

Faculty members are provided with good ambience with separate cabins and with an atmosphere very conducive for regular interaction with the students, who come for counselling, guidance and clarifications. Each department is given staffroom at different floors. Systems are provided with Internet facility for every staffroom.

AUDITORIUM:

Campus is unique in itself with a massive auditorium that has seating capacity of 1800 people at a time. It is well-known for its amazing, well planned structure with sound proof interiors at its best, inits dazzling illumination. An indoor stadium with synthetic flooring for badminton play inside the auditorium is an added facility.

SEMINAR HALL:

Institution has provided well-furnished seminar hall with projector facilities to conduct seminars, workshops, department activities etc. Seminar hall also contains desks to promote digital teaching.

LIBRARY FACILITY

The library has a good collection of books with more than 7998 books. The library subscribes to reputed national, international journals and magazines for the library's users and has also subscribed to 08 daily Kannada and English newspapers for the academic community. The library uses open source integrated library management system software called 'KOHA'. Earlier NewGenLib software was used. The library also started using institutional repository software called "DSpace". .DSpace is used for creating open

access repositories for scholarly and published digital content. The library has subscribed e-resources database called N-list and DELNET and has Bangalore University library membership to benefit the users that provides open access resources for the benefit of the users like NDLI, e-PG Patashala, etc.,

SPORTS FACILITIES:

College provides the best area for many sports. Separate grounds surrounded by greenery for the games like cricket, volleyball, badminton, basketball, kho-kho, kabaddi, throwball and shuttle badminton are in the campus.Every year minimum of 3 students represent Bangalore University for all India Inter University Tournament in various disciplines.

WATER TANKS:

Water tank is cleaned at regular intervals. Maintenance is done on time. Clean and purified drinking water is provided. The water tank is cleaned at regular intervals.

HEALTH AND HYGIENE:

Housekeeping staff is appointed to maintain cleanliness and hygienic conditions including classrooms, seminar hall, auditorium, computer lab, staff room, office, library, corridor, washrooms. First aid kit is available in the sports room of the institution.

CAMPUS SECURITY:

CCTV camera are installed in the campus to provide utmost security and prohibit malpractices. Security guards are appointed in the campus.

ANNUAL MAINTENANCE CONTRACTS:

Academic support facility like college website www.rnsfgc.edu.in and students marks and attendance details portal www.beatustech technology is annually maintained by Dotline and beatustech technology respectively.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 11.04

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
188	126	99	60	35

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]
Upload any additional information	[View Document]
Institutional data in prescribed format	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 2.35

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
14	30	15	21	17

File Description	Document
Upload any additional information	[View Document]
Institutional data in prescribed format	[View Document]

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

  1.Soft skills
  2.Language and communication skills
  3.Life skills (Yoga, physical fitness, health and hygiene)
  4.ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 35.42

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
142	172	227	155	583

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

  1.Implementation of guidelines of statutory/regulatory bodies
  2.Organisation wide awareness and undertakings on policies with zero tolerance
  3.Mechanisms for submission of online/offline students' grievances
  4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 20.7

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
5	49	103	55	12

File Description	Document
Upload any additional information	
Self attested list of students placed	
Institutional data in prescribed format	

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 26.94

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 97

File Description	Document
Upload supporting data for student/alumni	
Institutional data in prescribed format	
Any additional information	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 16.67

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	1	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	5	6	05

File Description	Document
Upload supporting data for the same	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 14

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	5	3	5	1

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Students act as a bridge between the students' community and the administration and play a vital role in effective functioning of the college.

The Institution has a practice of selecting eight representatives from every class.

- Two class representatives (CRs)
- Two sports representatives
- Two cultural representatives
- Two club activity representatives

- The two CRs, one male and one female are appointed based on their academic performance, attendance, leadership qualities and their involvement in other activities.
- The CRs act as a prime official channel of communication between teacher and the rest of the class. The CRs take a leading role in all the day- to-day activities in the class. Any matters related to academics are referred by the CRs to appropriate authority as and when it becomes necessary.
- They play an important role in organising events; they carry out promotions for the event, invite resource persons, connect with other organisations and bring sponsorships for the events.
- taking initiatives of posting information about current affairs on the notice board
- bringing issues of the class to the professors

The two **sports representatives**, one male and one female are appointed by the class teacher based on their sports achievements. The role of a sports representative is to coordinate with the physical education director to form the best college sports team. They also involve in developing game schedules, planning play offs, maintain scores and team updates during annual sports day.

The two **cultural representatives**, one male and one female who are selected by the class teacher based on their cultural achievements and interest. The students avail opportunities to hone and showcase their talents in music, painting, collage, dance, fashion and debating.

The Institution has two student clubs namely *Ignited minds* for B.Com and BBA and IT *Cront* club for BCA. Two representatives from each class are selected for the club. These students involved in planning, design and execute different club activities facilitated by the faculty in charge.

Students' role in administrative bodies: Student members take active role in the following areas:

- ▪ : Members are involved in various committees to educate fellow college mates in handling ragging cases if any.

Students' grievances: Members take active role in various committees to handle and solve various grievances of the students as and when the grievance is received by the department.

Anti – sexual harassment cell

Counselling Cell

Student Welfare Committee

Equal opportunity cell

The NSS wing of the college actively organizes various activities with the motto SERVE TO LEARN, LEARN TO SERVE. Annual NSS camp is held every year wherein the students are involved in cleaning of village with an active involvement of community members. Further, the NSS wing also organizes awareness programmes and capacity building activities.

IQAC student representative: Student representative assist faculty coordinators in organizing events/activities conducted under IQAC Cell.

Students are actively involved in various activities of the college like;

- Project Exhibition
- Management Fest

We also encourage our students to participate in inter-college events organized by other institutions as well as the University.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	3	3	1

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

An institution's Alumni are the reflections of its past, representation of its present and a link to its future. Creating an engaged, supportive Alumni network brings many benefits to both the institution and the Alumni.

The Alumni Association of RNS First Grade College was formed on 4th May 2019, named as "RNS FGC ALUMNI ASSOCIATION" in the presence of Principal Dr. Sudheer Pai K.L, Vice Principal Prof. Shilpa Sarnad , Admin Coordinator Prof. Nagaraja N, other faculty members and many enthusiastic former students of the college. The representatives of the Alumni association were elected unopposed for the various posts of Executive committee by the former students of the college.

The Alumni network of a college is one of the biggest sources of placement opportunities to the students. "Mock Campus Drive" is a unique initiative, through which the alumni members of the college have involved themselves to conduct the Group Discussion, Technical Round and HR round interviews. Alumni spent their valuable time to offer career support to the current students. This enhanced the students' experience and gave them that competitive edge in today's tough job market.

Alumni play an active role in voluntary programs like Campus- Industry interaction program by mentoring students in their areas of expertise. Alumni get in touch with students and share their expertise and best practices to enhance their skills.

RNS First Grade College organized and celebrated Blood Donation Festival 'Jeevamrutha' with the motto 'Donate Blood, Save Lives' on 14thFebruary 2020, at RNS FGC Block Channasandra. The Alumni members of the college enthusiastically participated in the camp and donated blood.

The Alumni association is moving ahead, with selfless intentions for the growth and development of the college students and society around. The association will continuously work towards its vision for a better tomorrow…..

Objectives of Alumni Association:

- To bring together all the old students of RNSFGC to share their experiences with each other.
- To utilize the rich experiences of old students of the college for the benefit and progress of the present students.
- To provide guidance to the present students for better employment and higher studies.
- To get valuable advices of the Alumni in the overall development of the college.
- To arrange donations to the poor students either by cash or kind for their education purpose.
- To maintain and update the database of all the Alumni of the college and to interact with them.

Executive Committee members list (2019-20)

Sl. No	Name	Designation
1	Shivu V	President
2	Divyashree	Vice President
3	Bhaskar B N	Secretary
4	Nayana Maruthi	Joint Secretary
5	Akshay	Treasurer
6	Bharath H	Joint Treasurer
7	Ravi N	Executive Committee Member
8	Vishnu K V	Executive Committee Member
9	Punith Nagaraj	Executive Committee Member

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Vision of our institution:

Take the benchmark in the delivery of Quality Education.

The Mission of our institution:

Team RNS First Grade College encourages the students to be confident, knowledgeable, responsible and productive citizens in a diverse, ever changing world.

RNS First Grade College is functioning with certain well-characterized goals:

Leadership : We lead by example in everything we say and do.

Excellence : We strive to be the best we can.

Collaboration : We make a great input through working with others.

Integrity : We act responsible at all times.

Significance of Logo:

RNS First Grade College Logo is a public identification and recognition of its pinnacle of success; in the cynosure of Commerce, Modern Science and Business Learning: to achieve the ultimate goal of 'Everybody is a winner. I am the strength to never let you down.'

Governance of the Institution:

RNS First Grade College was established by the perceptive endeavours of our founder Dr. R N Shetty. The College was set up in the year 2012. The college is managed by means of a Governing Council consisting of members of the Management, prominent academicians and Industrialists.

Principal:

The Principal is responsible for the maintenance of discipline and progress of the college. He oversees the overall administration of the college. The Principal plans and executes the various tasks following discussions with the VicePrincipal, Heads of the Departments, on the basis of the Governing Council recommendations.

HODs:

HODs lead, manage and develop the department to ensure; they achieve the highest possible standards of excellence, in all its activities. They are responsible and accountable for setting and advancing the academic strategy of the department.

Faculty:

Each faculty contributes to the governance of the college in one or the other way. They take part in academic matters, administration and examinations reforms.

The college focuses on greater achievements and so it has organized perspective plans.

Perspective plans of the institution:

1. To enlighten the students with technical, social and cultural knowledge and provide them with ample opportunities for their overall progress.

2. To inculcate humanitarian values like wisdom, compassion, integrity and reliability in students.

3. To shape the students' mind-set to face the upcoming challenges with new skills, achieve progress and lead a remarkable and successful life.

4. To facilitate the welfare of communities and individuals through social services such as NSS, organising blood donation camp, walkathon, visiting orphanages, legal awareness sessions and go-green campaigning.

5. To foster a deeper literary sensibility and to stimulate literary creativity among students through our forum like "Bhashamrutham".

6. To help the students develop the required skill-set to stay abreast with the ever-changing demands of industry through "Ignited Minds" and "IT Cront" clubs and thereby create future business leaders.

7. To motivate and provide opportunities to staff and students to realize their potential through participatory and leadership initiatives.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Decentralization and Participative Management

Our college administration is decentralized and participatory in nature.

Decentralization

The Principal supervises all the activities of the college and ensures the maintenance of academic discipline, overall ambience of the institution. The Vice Principal works beside the Principal to manage the administrative and educational aspects of the college. IQAC is a significant administrative body and the prime duty of IQAC is to initiate, design and oversee the various activities that are required to enhance the quality of the education imparted in the institution. The Academic Coordinator is responsible for effective curriculum delivery, the achievement of departmental goals, learning outcomes and the meeting of targets and benchmarks. The Administrative Coordinator handles administrative duties, analyses and improves office processes and policies, and ensures that the office operates smoothly. HODs are involved in the general administration of the departments and ensure effective handling of classes besides dealing with issues relating to student attendance and discipline. The faculty members play a major role in planning, organizing procedures and resources, arranging the environment to maximize efficiency and monitoring students' progress.

Participative Management

The principle of participative management empowers the departments to take decisions on academic matters and implement them with the approval of the Principal. Suggestions from the teaching and non-teaching staff, students and parents are taken by the management for the efficient functioning of the college. The parent-teachers meetings are also conducted regularly and the parents share their ideas for the betterment of their wards and the college as well. The students also assist the faculty members in organizing cultural and sports activities / conferences / workshops.

A total of 32 committees have been formed by the Principal for the smooth functioning of the college. Thus the participative management ensures the total participation of all the people concerned.

Case study: Examination Committee

The Examination Committee of RNS First Grade College unanimously defines the quality benchmark parameters for enhancing the overall academic performance of the students. The Examination Committee plans and organizes all the Internal Assessment Tests, Preparatory Examination and Bangalore University Examination in the college. The examination system in our college, evaluates the persistent and consistent quality of an individual. It also evaluates factual understanding, conceptual understanding and global understanding of prescribed syllabus and designed curriculum. The academic performance of all the students in the University Examinations is outstanding. The details of the academic achievers are:

- Jayashree P E from the Department of BBA bagged III rank in the Bangalore University Examinations conducted during 2017-2020.
- Anusha V of BBA secured IV rank in the Bangalore University Examinations conducted during 2017-2020.
- One of the consistent toppers in academics, Aishwarya Srinivas fetched laurels to RNS First Grade College by securing I rank and bagging four gold medals in the Department of BBA programme conducted by Bangalore University during the academic year 2017?19.

- Asfiya Sultana of BCA secured III rank in the Bangalore University Examinations conducted

during 2012-2015.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Strategic plan of our institution

"Take the benchmark in the delivery of Quality Education" is the motto of RNS First Grade College. Team RNS First Grade College encourages the students to be confident,knowledgeable, responsible, and productive citizens in a diverse, ever changing world.

RNS First Grade College has a perspective plan for development, based on the plan comprising goals, objectives which includes: Teaching and Learning, Community Engagement, Industry Interaction. To ensure quality in the HEI, perspective plans and appropriate strategies based on sound quality policy are developed and implemented. Our college focuses on the overall institutional development with the enhancement of various facilities and infrastructure.

Our college has introduced plans and programs like introducing certification courses, support paper publications and presentations. Department heads of the college are involved in all the academic activities. College provides digital library facilities to students and staff. College is involved in creating awareness among students to imbibe moral values, skill enhancing by increasing activities like add-on courses, value added courses, in association with various organizations. Students, staff, and neighborhood participate in college activities like blood donation, eye donation and environmental awareness. Programmes on Swachh Bharat, Women Empowerment, visiting orphanage and old age home visits are practiced, Celebration of Independence Day, Republic Day, Gandhi Jayanthi, is successfully done. Voting Awareness is carried out. NSS camp is arranged for students to visit villages and various awareness programmes are arranged.

Title of Practice: NSS ACTIVITIES

'Jeevamrutha'- Blood Donation Festival

RNS First Grade College in collaboration with Lions Club Bengaluru South - organize and celebrate Blood Donation Festival 'Jeevamrutha' with the motto 'Donate Blood, Save Lives' for every year.Our institution has been practising : the Blood Donation as a Festival on February 14th, every year. All the students actively celebrate the festival by donating blood.

Dr. Sudheer Pai K L, the Principal of RNS First Grade College, addresse and encourage the students, parents, college teaching and non-teaching staff to donate their blood for the noble cause. Prof.Jagadeesh K N, NSS Programme Officer, Prof.Shilpa Sarnad, Vice Principal of RNS First Grade College, Teaching and Non-teaching staff, Students, Volunteers, and Parents take active participation in the festival. Blood Donation festival is headed by Prof.Jagadeesh K N NSS Programme Officer. Blood is a gift we all have inside us to give to those who are injured, sick and are in need.

Awareness of blood donation will increase, if the students are enlightened on the benefits of blood donation like they can lead a healthy life if blood is donated. This is because during the blood donation our body will be replaced by new blood cells that have a better protein.

Students enthusiastically participate in the camp and donate blood. The blood is collected by different blood banks who are associated. Few are Lions Club, Bengaluru South, Rashrothana Blood Bank, Indira Gandhi Institute of Child Health Hospital Blood Bank, Kidwai and Red cross Blood Bank.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Organizational structure of our institution:

The College was established in the year 2012 with an objective to enlighten the students with technical, social, and cultural knowledge and provide them with ample opportunities for their overall progress. Our institution undoubtedly plays a pivotal role in sculpting the learners, but it requires that inside fire which should remain smoldering.

The Principal's supportive initiatives help to effectively orient the academic activities of the institution. The institutional Governance is made effective by a decentralized and participative management. The institution has well-formed rules and regulations for the recruitment, promotion, and established service rules.

 As per the constitution of the Trust, Board of Trust is the primary executive, endorsed with all academic and administrative responsibilities. The members of the trust manage its activities.

The Principal guides the college in academic progress, admission, staff recruitment and administrative matters. The evaluation process is monitored by the Controller of Examinations. HoDs are responsible for the preparation of Department timetable, work allocation among teachers, review of Teachers' Diary and

submission of various reports to the Principal and IQAC. Class teachers and Mentors are assigned for each class to ensure personal care, attention, guidance, counselling, evaluation, and assessment of each student in the class.

The administrative setup consists of the Principal followed by the Vice-Principal, IQAC, HOD's, faculties of all the departments and non-teaching staff. The organization of department includes Head of Departments, Assistant Professors, Librarian, and a Physical Director.

The formal organizational structure of the library staff includes the Librarian and Library Assistant. Organization structure of the Department of Physical Education includes a Director of Physical Education. The college has Disciplinary Committee for timely redressal of the student and the faculty grievances. The Grievance Redressal Cell work for the well-being of students. Bare-foot counselling by subject teachers/value education teachers/ mentors address student grievances. Suggestion box is kept at the entrance of the college block. In addition, the student grievances are also addressed at the department level by respective teachers and HODs. The recruitment of the staff happens based on the minimum criteria set by the trust. The Trust has enacted a by-law for the institution in the form of Compendium which defines the service rules. All the staff are aware about the Administrative and Service Manual available in the institution. Faculties are educated about conditions of service, roles and responsibilities, discharge of duties, increments, kinds of leave, code of conduct, re-imbursement for attending FDP. The institution runs for 7 ½ hours. The teaching and non-teaching faculty have the benefits of PF, ESI, Casual Leaves, and Maternity leaves etc. Recruitment is taken place according to the norms of the University, a body comprising of the Principal, HOD and Subject experts decides the worthiness of the faculty member by his/her performance in the interview according to the parameters they are looking for. Faculty who joins the institution is on probationary period for a year. The promotions are based on overall performance in the Institution and the Management also applies its discretion.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Faculty Empowerment Strategies

The institution has effective welfare measures for teaching and non-teaching staff.

1. The Institution works on the policy of 50% reimbursement of registration fees for faculty members, participating and presenting papers at Conferences, Seminars, FDPs, etc.
2. The Institution is providing OOD facility for the staff members for attending examination, valuation, workshop, orientation courses, refreshers course, conferences etc.
3. For the purpose of providing financial security and stability to the employees, the Management contributes equal share for Employee Provident Fund. The purpose is to make the employees to save a fraction of their salary for the future benefits.
4. Each teaching member can avail vacations as per Bangalore University norms .12 days of casual leave and earned leaves per year is provided by the college.
5. Gratuity is provided for Employees after completion of 5 years of service as stated in the administrative and service manual.
6. Every year each staff member is given with monthly planner and calendar to have the information about each semester.
7. Dress code is introduced where in all the faculty members are provided with Blazers.
8. Ladies teaching and non-teaching staff can avail maternity leave for 135 days with salary.
9. The institution has a policy of crediting the Salary prior to the due date, every month. If there is a holiday on the last day of the month, then the salary will be credited, a day before.
10. Best teacher award is given every year based on student's appraisal, result and overall involvement.
11. Each department is provided with a computer.
12. Each faculty member can make use of digital library.
13. Staff can avail e-resources like Delnet, N-list and also various competitive exams materials available in the library.
14. Canteen facility is provided in the college block.
15. First aid facility is provided.
16. Grievance redressal cell is formed to resolve the issues of the staff.
17. Parking facility is provided to all the staff members.
18. Internet facility is provided to all the staff members.
19. The College motivates faculty members for good results, performance at various levels of students and faculty and encourage for higher education, to participate in National, International

Conference/Seminars.

20. Outdoor recreational programmes for staff members are encouraged.
21. Plan for insurance to the employees and other such fringe benefits planning is under process.
22. Staff welfare programme like meditation, motivational talks etc.., is conducted frequently to boost up their morale.
23. On regular basis health check-ups for the staff members is done.
24. Training programs from experts will be organized to empower and enrich staff knowledge.
25. All the teaching and non-teaching staff members are encouraged to go for higher education.
26. During Covid-19 pandemic many safety measures have been taken like providing sanitizers, hand wash, gloves, masks and face shield etc.

File Description	Document
Upload any additional information	[View Document]
Paste link for additional information	[View Document]

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 24.12

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	8	19	6	5

File Description	Document
Upload any additional information	[View Document]
Institutional data in prescribed format(Data template)	[View Document]

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	1	2	1

File Description	Document
Reports of Academic Staff College or similar centers	[View Document]
Institutional data in prescribed format(Data template)	[View Document]

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 29.86

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
19	15	16	2	2

File Description	Document
Upload any additional information	[View Document]
IQAC report summary	[View Document]
Institutional data in prescribed format(Data template)	[View Document]

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal System for teaching and non-teaching staff:

Our Institution has a performance appraisal system for all teaching and non-teaching staff. The college collects feedback of faculty members from students through a specified format.

To strengthen the academic environment of the institution IQAC meets regularly and discusses academic, administrative, and other aspects of the institution. Performance Appraisal aids in deciding the future

course of action for the institution in terms of development, recognition and sharing the responsibilities of the college. All the teaching and non-teaching staff must submit self-appraisal form to the Principal at the end of the year. Teaching faculty performance is reviewed based on student results, punctuality, commitment, teaching skills, number of papers presented, number of conferences and workshops attended, research projects undertaken and involvement in other college activities. Faculty performance is also assessed by Principal, Vice Principal, HOD and Management. Students' feedback on teachers and teaching learning process are reviewed with utmost importance. All self-appraisal forms are scrutinized by the Principal. The Principal evaluates performance based on the following key parameters:

1. Results (average of all the subjects handled in previous academic year).
2. Professional Improvement – paper presented and published, books published, participation in seminars and workshops.
3. General behaviour and attitude, regularity and punctuality, leaves availed; then initiative to take the responsibility, team work, supervisory skills, learning ability, quality of work, productivity and contribution to institutional growth.
4. Outstanding achievement, university ranks, additional qualifications like NET, SLET, MPhil, Ph.D., or any other distinguished achievement - personal or institutional.
5. The Principal helps to empower the faculty with required skills and expertise by deputing to faculty training programme when needed.
6. Faculty's personal interaction with the Principal helps the management in understanding the achievements, limitations of the faculties and to decide benefits for the teachers.
7. Based on the appraisal performance faculty members whose performance is below average are called upon to meet the Principal individually. The Principal discusses about the reasons for under-performance and help to remove such bottlenecks. High performers are appreciated.
8. The process of evaluating self-appraisal form every year helps faculties to involve in many activities and evolve as a competitive teacher.
9. The Principal meets periodically the Heads and faculty members of all departments and discusses their performances.
10. At the end of each semester, the students are required to provide feedback on the classes taken by the faculty. The students provide feedback on the teaching skills and the process of teaching. This feedback is one of the major points of consideration in the evaluation of the staff.
11. The overall performance of the faculty is considered on the performance of the students, academic improvement of the faculty, the appraisal process etc are taken for the evaluation of the faculty.
12. The Non-teaching faculty are assessed based on attitude towards public, co-workers, staff/student relation, job performance, proactiveness, behaviour towards supervisor.
13. Non-teaching staff is also required to give self-appraisal at the end of the year to the Principal.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution carries out both the internal and external financial audits regularly.

Internal Audit

Internal audit of the institution is carried out regularly by the members of the Internal Financial Audit Committee. Over the span of Internal Audit, all the required steps are taken to regularize the accounts, to obtain confirmations for the credit balances, to collect documentary evidences. The main source of income and the different types of expenses/payments which are recorded, scrutinized and audited by the Internal Financial Audit Committee are:

- Admission fees, tuition fees, examination fees, fines
- Salary, allowances and provident fund contribution
- Expenses on sports and games
- Stationery & printing charges
- Festival and function expenses
- Examination expenses
- Expenses on Prizes
- Telephone charges
- Library books
- Expenses on Newspapers and magazines
- Medical expenses
- Electricity charges
- Laboratory running & maintenance
- Laboratory equipments
- Building Repair & maintenance
- Purchase and repair of furniture
- Audit fees and audit expenses

External Audit

External Audit is conducted by the auditors of BC Shetty and Co., at the end of the every financial year (BC Shetty and Co., - Firm Registration No. 003819S). The auditors visit the college at regular intervals, they verify all the financial transactions with the supporting documents and approval of proper authority for each financial transaction. Based on the accounts and records submitted by the Internal Financial Audit Committee, the firm conducts the external audit and the final audit report with audit findings that are submitted to the Management. Audit is conducted in accordance with the auditing standards generally accepted in India.

After reviewing the report, the management instructs the concerned section to rectify the errors to set right the audit objections. No audit objections have been identified so far, since the institution follows a good system of internal controls.

During the course of external audit, the following points are verified by an auditor:

- Assets register should be verified considering grants on the purchase of assets.

- Verification of depreciation should be done according to useful life of assets or as per the companies Act, whichever is applicable.

- All the relevant necessities of law ought to be satisfied for the acquisition of investments and fixed assets.

- Fees and charges received from tuition fees, admission fees, examination fees, sports fees should be checked based on the affirmed fees structure.

- Counterfoil copies of receipt book and fees register should be verified with the cash book.

- Purchase bills, quotations, inward registers and bills received from service providers should be verified with water charges, telephone charges, electricity charges, purchase of sports items, stationery and printing charges. The authorized persons should authorize all the purchases.

- Verification of Provident Fund: The collected Provident Fund should be deposited in the appropriate Government accounts within time without any default. These could be verified with relevant bank challans.

- Appropriate provision should be made on outstanding payments.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institutional strategies for mobilization of funds and the optimal utilization of resources

Policy for Resource Mobilization:

RNS first Grade College is a self-financed institution, where the funds are generated through the fees paid by the students. Institutional budget is prepared by the Principal every year taking into consideration of recurring and non-recurring expenditures. Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year. As and when emergency requirements arise, it is sanctioned by the principal. Institute adheres to Utilization of budget approved for academic expenses and administrative expenses by management.

Procedure

- RNS First Grade College financially viable by self-generating funds through student fee collection. Institution charges fee structures for programmes. The entire financial needs of the institution are managed through these funds.

- Institution is located in prime location with easy commutable services. Many organizations and exam agency request college infrastructure to conduct their classes and examination.

Optimal Utilization of resources

Institution is self-sufficient for the recurring expenses like maintenance and operations. The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure. For most of the institutional financial needs and requirements, funds generated from fee collection are used.

The list of utilization of funds are as follows:

1. Staff Salary
2. Payments of employer contribution of PF, ESI and Gratuity.
3. Professional development and administrative training programmes
4. Sports and cultural activities

5. Training & Placement
6. Student and staff support measures
7. Infrastructure facilities to students and staff.
8. Software & Internet charges
9. Library resources
10. Repair & maintenance work
11. Printing & stationary
12. To organise national level conferences, seminars, workshops etc.….
13. To Statutory payments, admission fees, renewal of affiliation fees, exam fees convocation fees
14. Other miscellaneous.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

QUALITY ASSURANCE STRATEGIES AND PROCESSES

RNS First Grade College IQAC formed in the year 2019 functions in improving the quality of education, teaching learning process and learning outcomes by internalizing policy and procedures of these quality strategies. The quality strategies and processes used are:

- Activities carried out by the departments based on their action plans always adhere to the action plans of IQAC.
- As a result of this system, quality assurance is ensured in each department as well as in institution.
- The goal is to make the teaching learning process more learners centric.
- To intensify curricular aspects with value added course, enrichment program, life skills program.
- To compete in the corporate world, students need to be effective communicator, thus IQAC pays special attention towards developing communication skills of students.
- At regular intervals IQAC calls meeting with mentors and guides them to take students to next level. This is ensured through regular mentor mentee meetings.
- To include Add-on courses like Tally, Digital Marketing, DOT NET, Android application development, Python which helps students to enhance corporate skill.
- To inculcate strong discipline among the students in the college regarding issues like Attendance, punctuality, examination, uniform dress code.
- To intensify feedback collection, analysis and review.
- Performance appraisal system adopted by IQAC to review teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals.

- Head of Departments convey the departmental meeting and also informal classroom feedback to review the teaching process to the concerned department and take required steps for further improvement.
- The feedback report is coordinated to the Head of the Department and also discussed in the IQAC meeting which helps to take required steps.
- To improve continuously in admission process, student diversity, teacher's quality, teaching learning process and learning outcome
- Outcome based education is initiated rigorously by IQAC, result-analysis, research and extension activities including FDP are to be enhanced. IQAC works constantly to establish newer collaboration for research and extension activities.
- Infrastructural facilities including physical facilities, ICT facilities, library facility with ICT integration to be intensified.
- Women Empowerment and Grievance Redressal Cell to encourage student council activities.
- To conduct sports and cultural interclass competition.
- Continuous practice of decentralized and Participative Governance with faculty performance evaluation through self-appraisal forms and confidential reports
- To express strong concern for environmental activities including rainwater harvesting, plastic ban, waste management and alternate source of energy.
- NSS unit organised the Covid -19 vaccination drive in our college on 3rd July 2021 from 10.00AM to 2.00PM for the students above 18years compulsorily, under the strict vigilance of the entire faculty and management of the college.
- The RT-PCR test drive for covid-19 was conducted on 17/11/2020 for the staff and for the students on 31/12/2020 in RNS First Grade College for the safety. The usual covid-19 norms were followed like wearing mask, social distancing, and usage of sanitiser, strictly. The doctors from Government hospital carried out the RT-PCR test drive. The entire drive was supervised by NSS Programme officer Jagadeesh K N.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

REVIEW OF TEACHING AND LEARNING PROCESS THROUGH IQAC:

The IQAC periodically reviews the teaching methodologies to ensure quality teaching. The IQAC takes initiatives to implement innovative methods in teaching to facilitate the faculty for the up-dation of their

knowledge. Subject allotment is done at the beginning of every semester by the Principal in consultation with the IQAC and the Heads of various departments. Our college adheres to academic calendar for the conduction of continuous- comprehensive evaluation system as per the guidelines of the Bangalore University. Following this the faculty prepares lesson plans and methodologies which they use to process their respective curriculum. The IQAC mandates the examination committee to conduct two internal tests and one preparatory exam during the semester. The Institution Mentoring system has been introduced to establish a better and effective student- teacher relationship and guide the students academically.

The two examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC are listed below:

1. CALENDAR OF EVENTS:

Our college adheres to the academic calendar for the conduction of continuous evaluation system as per the guidelines of the Bangalore University. IQAC of our college is viewed as a coordinating and facilitating organ among the various wings of the college with an objective to assure quality and excellence. In the process of quality initiatives, IQAC pragmatically contributes to the improvement, enhancement, and further development of teaching- learning process. Inaugural event on the first day of the academic year is undertaken religiously every year to welcome the first-year students to the RNS First Grade College. The day begins with an orientation programme on a chosen theme which usually focuses on teaching-learning pedagogies. The calendar of events of the college encompasses National festivals like Independence Day, Teachers Day, Gandhi Jayanthi, Republic Day, Blood Donation Festival and Annual Day. IQAC confirms the participation of teachers in orientation and refresher programmes apart from the academic programmes organized by the college. For the creation of environment awareness in the students of the college; NSS Programme Officer Prof. Jagadeesh K N guides them to plant a sampling. '**Each One Plant One'** is the slogan for the promotion of Green Environment in and around the college. Calendar of Events include all the activities including NSS. The events are well planned. Swatch Bharath campaign is also promoted along with Gandhi Jayanthi celebration to create civic sense of 'Clean and Healthy Environment' with the green look around. Activities like visit to old age home and orphanage home is added to create sense of family and social responsibility among the students. Tests and Exam dates are also a part of calendar of event. Two Internals and one Preparatory exam is conducted which benefits the students' academic performance. Class activities and club activities are also a part of COE. To add to it the students have been motivated to join all the extra-curricular and club activities for their overall development.

2. MENTORING SYSTEM:

In our institution, Mentoring system has been introduced to establish a better and effective student-teacher relationship and guide the students in academic matters. The Class Teachers and Mentors monitor the academic performance of the students. They also interact frequently with the students to understand and assist any student with issues that affect their ability to learn or is impeding their academic success. Learning levels of the students are systematically analysed through the test administered to the students. Based on the test performance and involvement in other activities students are classified into slow learners and advanced learners. All the Class Teachers along with the mentors take part in improving the students allotted to them. Students meet their mentor on regular basis to seek guidance and in turn mentors take the students into confidence. Development of mentoring system promotes interactions between the student and the faculty member. It helps in gauging the learning levels of students and taking appropriate steps in this regard, subsequently extra classes were introduced to improve them. Proper care and support are ensured to the slow learners through counseling. Periodic reviews of their performance are undertaken. Advanced

learners were recognized and were advised to present Power Point Presentations on different topics. They were encouraged to get high ranks in the University list.

The entire mentoring system has bought about a healthy relationship between the faculty members and the students. The frequent one to one communication between the two has helped the faculty members in gauging the students and planning for student specific plans to improve their academic achievements. During the online academic session 2020-21; exclusively, a special one to one online counselling session was conducted by the Principal, Dr. Sudheer Pai K L, to all the students through MS Teams, focusing upon the overall discipline of the students like proper utilization of time, study habits, code of conduct, health, and extra-curricular need for the formation of the personality and preparation for examinations. Class wise counselling sessions were arranged in batches. 35 batches with a total number of 1083 students were offered individual counselling by our Principal. The parents of the students were also made part of the counseling session. The focus of the counseling session by our Principal during the even semester 2020-21 was on the problems faced by the students during examinations like fear, lack of concentration, time management and failure. During the counseling sessions, our Principal provided suggestions and guidance to all the students to excel in their academics and to improve the skills. He guided the students to develop self-awareness and overcome anxiety & stress. He urged the students not to make decisions based on family expectations and peer pressure. He also encouraged the students to understand themselves and the issues that trouble them and guided them to resolve their problems like personal, emotional, social, family, peer, academic etc. The sessions were very informative and enriching for students as well as parents.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender equity and sensitization in curricular and co-curricular activities, facilities for women on campus

Safety & Security

Our Institution workplace guarantees equality in both genders. At present women count has increased in all the fields. Our college always has more number of female faculties and girls than male faculties and boys. College gives high priority towards safety and security of girls. Every day at the main entrance, the students are checked for identity card to enter the campus and a record is maintained of visitors with timings in the reception of the college building. A security staff is appointed in the institution through trusted and well-known agencies. The security is strict and does not permit any student without helmet, on ride. The students are instructed to use pedestrian pathway to walk. If students are absent on the working day of the college, immediately a mobile message is sent to their parents.

CCTV surveillance covers all the locations in and around the campus i.e. each class, office, staffroom, corridors, parking area, auditorium, canteen etc. All cameras are installed in the college premises which provides 24 hours surveillance.

Anti-Sexual Harassment cell is formed in the Institution to address the complaints filed by the girl students and lady faculty members. Complaint box and suggestion boxes are set in the college campus which is placed near the Principal cabin. The students are free to drop the complaints and suggestions in the boxes. It helps especially girls; regarding any abuse or harassment.

To conduct any activity or rally outside the campus, our college takes prior permission letter from nearby police station. The college maintains the stock of necessary items for emergency medical treatment. A napkin vending machine is also provided for girl students, in times of need.

If incase of any medical emergency, the college provides a car with a driver or if needed ambulance services for the students and staff. The ambulance vehicle is parked near the entrance of Administrative building.

Fire safety equipments are installed in the ground floor of the building. Proper knowledge regarding the usage of equipment is also given to all the staff members. The college has well sophisticated compound, covering the whole campus for campus security.

Counseling

The main mission of RNS First Grade College is to mould the character and the behavior of the students to enlighten their careers.

We have mentor system for each class; two mentors are allotted for each class and for each mentor, 40 students are assigned. Mentors identify students field of interest, passion, strength, weakness, challenges and also encourage them.They also identify the students,who undergo stress, depression, anxiety and many more due to varied aspects.

Common room

The college has separate common rooms for boys and girls with modern amenities like first aid box, glucose etc. There are female supporting staffs who ensure the safety of girls and also maintain cleanliness in common rooms.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

> 1. Solar energy
> 2. Biogas plant
> 3. Wheeling to the Grid
> 4. Sensor-based energy conservation
> 5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The facilities in the institution for the management of the following types of degradable and non-degradable waste.

Solid Waste Management	YES
Liquid Waste Management	YES
Biomedical Waste Management	NO
E-Waste Management	NO
Waste Recycling System	NO
Hazards and Chemicals and Radioactive Waste Management.	NO

Response

RNS First Grade College has its Green Policy which emphasizes on the following aspects to be strictly followed in all its campus like maintenance of clean, green and smart campus, waste segregation and planned disposal of waste, disposal of biomedical waste, chemicals should be adopted. Energy conservation strategies to be adopted like the use of LED bulbs in the First Grade College building and also for the Plastic-free campus, usage of bio-degradable materials to be encouraged. Swatch Bharath Abhiyan is practised in the college to create awareness of cleanliness and consciousness amongst students. Our Management is environment- friendly. Apart from the utility area, the whole campus is covered with plants and trees. More than 50% of our campus is filled with greens as shown in the pictures. 'Each one plant one' is the strategy followed to have greenery around.

Waste Management;

Human activities always generate waste. This was not a major issue when human population was relatively small and nomadic. But it became a serious concern with urbanisation and growth of large contribution. Poor management of waste led to contamination of water, soil and air and had major impact on public health. Waste can be solid, liquid or gaseous and each type has different methods of disposal and management. Waste management deals with all types of waste, including industrial, biological and household.

Solid Waste Management

Remember the phrase 'Reduce, Reuse, Recycle' is in that order for a reason !

Our college adopts the policy of reduce, recycle and reuse. College has enough staff inside and outside the building for collection of dry waste. In each class room, floor, office and lab, dustbins are provided. Every day, morning and evening emptying of dustbins is being done on regular basis and library has huge paper

waste such as old books, magazines and newspapers etc. All these are considered as solid waste.

Liquid Waste Management;

The college has STP (EFFLUENT TREATEMENT PLANT) for treating the liquid waste which is generated in the canteen, college sink, and wash room. There are two sump tanks. The description of the sump tanks are as follows:

Sump tank No.1: Height: 12',Length: 38',Width: 12'

This plant has purification capacity of 1, 53,000 litres/per day

Sump tank No.2: Height: 25', Length: 12', Width: 12'.

That water which is adversely affected in quality due to human activity and contains urine, faeces, food materials, oil, dissolved soap, chemicals and other contaminants is waste water. This is utilised for creating rich humans for the college garden and lawn.

File Description	Document
Geotagged photographs of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institutional efforts initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistics, communal socioeconomic and other diversities.

Building of Society is centred on ethics, human values, tolerance, harmony towards cultural, regional, linguistics, communal socioeconomic, etc. It would guide all activities in an attempt to preserve the dignity of the individual and the well-being of the entire human race. An all-round development of students is observed by imparting sound knowledge and humanistic values so that young men and women would be sent out to the wider arena of life and they would make a qualitative change in their lifestyle and work.

Our college has conducted a number of activities for promotion of Universal values like truth, righteous conduct, non-violence, peace, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties. Our college has conducted many workshops, fests, rallies, fund collection for flood relief work and environmental concern activities.

Cultural Diversity

Our college has organised Management cum cultural Fest 'Inspiron 2K42' and 'Abhyudaya'. This has been a platform to make our students know about the importance of our culture and to exhibit their potential skill in many activities. Through this students can learn coordination, organization and other management skills.

Besides ethnic day celebrations, Saraswathi pooja and Ayudha pooja have been organised by the college to make the students aware about our cultural and traditional values.

Regional Diversity

Flood Relief Fund was raised by our college to the flood affected victims in Kodagu and Kerala with the support of RNS Pre-University College and RNS International School.

Linguistic Diversity

To give equal opportunity to different languages like Kannada, English, Hindi and Sanskrit language forum "Bhashamrutham" was established in our college. All language activities have been conducted through this forum. Kannada Rajyotsava, Hindi Diwas and Sanskrit Diwas also have been celebrated in our college.

Socioeconomic diversities

World Yoga day has been celebrated in our college premises. To create awareness among the people about the significance of Yoga and physical fitness, 'Yogathon' has been conducted. Students spread the message that 'Yoga' helps all the age group to inspire themselves to increase confidence, fitness, health

and selflessness. Yoga books have been distributed to the public to create awareness.

Swatch Bharath Abhiyan has been organised by the college where in staff members and students took charge of cleaning the campus.

Blood donation camp is organised every year with a motto 'Donate Blood-Save lives' to encourage the students as well as the parents to donate blood.

The Eye Donation Awareness rally was conducted under the guidance of 'SAKSHAMA' Unit, Bangalore, to make people donate their eyes which will be very useful after their demise for blind people. Voting awareness, rallies and legal awareness programmes were also conducted.

Visits to orphanages and old age homes have been arranged to develop the personalities and to cultivate the helping nature.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View Document</u>

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

RNS First Grade College organises various programmes every year which enhances the constitutional obligations, human values, awareness of constitutional rights, and duties among the students fraternity. These events hold great importance in the heart of students and teachers.

The national events in colleges receive much enthusiasm and excitement from all the students. The students of RNS First Grade College take part in the celebrations with exceptional zeal and enrich their knowledge about our mother land. Every year August 15th is celebrated to mark the Independence of India from the British rule. Republic day is celebrated on January 26th to commemorate the adoption of Constitution .On both the National festivals we observe flag hoisting ceremony, colourful events and organise cultural programmes. Gandhi Jayanthi is celebrated on 2nd October and the same day college organises Swatch-Bharath programme which encourages students to take part in Swatch-Bharath Abhiyan.Teacher's day is celebrated on 5th September to commemorate the importance of teachers in our lives. August 12th marks the annual celebration of International Youth Day. It creates an awareness, recognising youth across the globe and empowering the world's youth.

The art of practicing yoga helps in controlling an individual's mind, body and soul. **Yogathon and Walkathon** together educate one for **'Sound mind in Sound body'.**

Every academic year commences with Yogathon and the event walkathon is 'WALK FOR LIFE' organised for student community by teaching fraternity; to create awareness among the masses about benefits of 'WALKING'. Almost all the 1000 students' participate in the rally along with faculty members and walk for 6kms around the local area. This makes students to have awareness and concern towards society.

Children are the beautiful gifts that God bestows upon us and parents take pain to groom them. We don't count our blessings but think about materialistic things that we don't have; forgetting the parental values. To emote all those things in us, our college organises visit to 'orphanage home' and 'old age home' every year. Along with national festivals we celebrate Vivekananda Jayanthi as Youth's day and Army Day to make students know the significance of these festivals.

International Women's Day is celebrated on March 8th in our college to mark as a global day, for the social, economic, cultural and political achievements of women, for accelerating gender equality. Our college empowers girls to grow up and influence their generations; to render opportunities to speak up for their rights by organising women empowerment cell. They are motivated to fight for their gender equality.

Being the responsible citizens of our country, it is our first and foremost duty to save our environment and for that it's our responsibility to conserve water and manage e-waste; by planting trees; under the tag 'Each one plant one' and maintain 'clean and green environment 'by creating awareness among students from day one; in every walk of students 'lives to enrich.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institution celebrates/organises National and International commemorative events and festivals:

RNS First Grade College celebrates National festivals with great enthusiasm and patriotic spirit. It is a practice in the Institution right from the beginning. Our college motivates the students by giving the significance of the festivals of our secular country and admires the sacrifices, which great men and women of this country have made for uplifting their countrymen. Our college inspires the students to understand their responsibility towards the nation. To build a nation of youth who are noble in their attitude and morally responsible, our college organises National festivals and birth/death anniversaries of great Indian personalities. To develop the tolerance, understanding, patriotism and respect towards elders, among the students, the college observes the following celebrations.

National festivals

1. **Independence Day** is celebrated every year on 15th August with the Chairman of the college, Dr R N Shetty. The day is celebrated with great enthusiasm to involve the youth in National activities and to infuse patriotism in them.
2. **Republic Day** is also celebrated by RNS First Grade College every year on 26th January with RNS PU students and RNS International School pupils. This is to refresh and revive patriotism in youth.
3. **Gandhi Jayanthi** celebration is organised by RNS First Grade College every year on 2nd October.
4. On **Martyrs' Day** two minutes' silence is observed as mourning at 11a.m. in our college premises on 31st January.

Commemorative festivals

1. **National Youth Day** – Swami Vivekananda's Birthday is celebrated as National Youth Day on 12th January to motivate the students through delivering the speeches of Swami Vivekananda by the distinguished guests.
2. **International Women's Day** – Our college celebrates the International Women's Day on 8th March. Distinguished female guests are invited to motivate the students and mark the significance.
3. **Ambedkar Jayanthi** – To commemorate the memory of Dr. B R Ambedkar, the drafter of Indian Constitution, Ambedkar Jayanthi is celebrated in our College.
4. **Sanskrit Day** – Sanskrit day is celebrated every year to revive the ancient Indian language Sanskrit which is the treasure of Indian heritage.
5. **Teachers' Day** – The birthday of Dr Sarvepalli Radhakrishnan, the former President and philosopher is celebrated every year in the college on 5th September as 'Teacher's Day'. Teachers are honoured by the management**.**
6. **Hindi Diwas** – Hindi Diwas is celebrated every year on 14th September to commemorate the adoption of Hindi language as the National language of India.
7. **Kannada Rajyotsava** is celebrated every year in our college in collaboration with Pre University College on 1st November. Distinguished Kannada poets and writers are invited to motivate the students and to inculcate the habit of writing Kannada poems, articles.

These activities are organised by staff and students of the college by initiating many of the below mentioned events.

Organising lectures, speeches and exhibitions in the college premises.

- Conducting awareness camps like Swatch Bharat rally, walkathon, yogathon.
- Distributing published materials.
- Conducting visits to orphanages, old-age homes, and supporting the needy.

File Description	Document
Geotagged photographs of some of the events	[View Document](#)
Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

<div align="center">

Title of the practice 1: Blood Donation Festival

</div>

RNS First Grade College celebrates Blood Donation Festival once in a year with the tagline ***"Donate Blood, Save Life"***

1. **Objectives:**

- To save human lives.
- To create awareness and motivate students and other people towards blood donation.
- To help a person, in case of any requirement of blood.
- To inculcate the practice of blood donation among college students on regular basis.
- To build awareness about the advantages of donating blood.
- To extend hands to serve the society by fulfilling the requirement of blood.
- To raise awareness, that individuals can save lives and improve the health of others by donating blood.
- To encourage people to donate blood voluntarily without compensation.

1. **The Context:** Donating blood is significant in a country like India because, every two seconds in a day, a person needs blood. Since blood cannot be manufactured outside the body and has a limited life; the supply must constantly be replenished by generous blood donors. The people who donate blood are life savers. When donate is donated, it helps people to be cured of their blood disorders

and save lives. However, 37% of the population is eligible to donate blood, yet only 5% actually do. Therefore promoting the practice of blood donation is the need of the time. In this perspective, RNS First Grade College has taken a great initiative to save lives by donating blood under the name "Jeevamrutha". The Institution supports the needy people to fight against their health disorders. With every blood donation, we are providing strength, hope and courage to patients and their families.

2. **The Practice**: The National Service Scheme (NSS) unit of RNS First Grade College headed by Prof. Jagadish K N, with the support of Principal Dr. Sudheer Pai K L and Vice Principal Prof. Shilpa Sarnad has been practising the blood donation camp once in a year to help the needy in the society.

- **2015-16:** The NSS Unit of RNS First Grade College in association with the Red Cross Society organized a blood donation camp in the college premises on 7th October 2015. Dr. Sunil V. Nayak (MBBS, DCP) of Red Cross, was the Chief Guest. The day ended with the collection of 110 units of blood.

- **2016-17:** RNS First Grade College with its NSS unit and RNS Pre University College in collaboration with Rotary Club conducted Blood donation festival on 20th February 2017. The Chief Guest Sri Shyam Sunadar Kadur, Principal of Jnanakshi Education Institution, and Co-ordinator of Rastrothana Blood Bank inaugurated the festival. The wing commander Sri Dwarakanath and Mrs. Nagarathna Dwarakanath, the Retired Principal of Jnanakshi Institution, congratulated the NSS volunteers for having organised an event of social benefit. Around 182 units of blood was collected.

- **2017-18**: RNS First Grade College in collaboration with RNS Pre University College and Lions Club Bangalore South organised Blood donation festival on 1st February 2018 at RNS First Grade College block. The event was inaugurated by the Chief Guest   Dr Shivashankar, Director of RNSIT. Teaching and non-teaching staff, students, volunteers and parents took active participation in the festival. Around 300 units of blood was collected.

- **2018-19**: RNS First Grade College in collaboration with RNS Pre University College and Lions Club Bangalore South organised Blood donation festival on 14th February 2019. The occasion was inaugurated by the Chief Guest Dr Jagadish, M D, Paediatrics and Sri Vasanth Madhav, Secretary of SAKSHAM. The day ended with a collection of 408 units of blood.

- **2019-20**: RNS First Grade College in collaboration with RNS Pre University College and Lions Club Bangalore South organised BLOOD DONATION FESTIVAL on 14th February 2020. The Chief Guests of the event were Dr. Mathangi J, Senior Consultant, Radiation Oncologist, BGS Gleneagles Global Hospitals and Sri Jayadeva Kamath, Treasurer, SAKSHAM. Students enthusiastically participated in the camp and around 475 units of blood was collected by Lion's Club, Bangalore South, Rashtrothana Blood Bank, Indira Gandhi Institute of child Health Hospital Blood Bank, Kidwai and Red Cross Blood Bank.

1. **Evidence of Success**: RNS First Grade College has been practising the habit of donating blood through Blood Donation Festival since 2015-16 as a part of its responsibilities. The college gives due importance to encouraging students and the surrounding community to donate blood to save lives. After implementing the Blood donation festival as the best practice, the college has observed successful outcomes in an increased number of donors in the last five years. The Institution witnessed the gradual increase in the number of blood units collected from 110 units to 475 units.

1. **Problems Encountered and Resources Required**: In spite of awareness created amongst the students about blood donation, we have found difficulty in the number of people who volunteered

blood donation. Many volunteers who were interested in donating blood were deprived of donating blood because of not meeting the required criteria like less HB count, menstrual issues and other health problems. This resulted in less units of blood collected than the target by the Institution.

Title of the practice 2: International yoga Day

1. **Objectives:**

- To inculcate the awareness of Yoga benefits.
- To educate people about the various means of overcoming stress naturally without resorting to any artificial medicine.
- To make the practice of yoga popular among students.
- To eliminate all types of negativity from the lives of students.
- To spread peace in the young minds.
- To make students get used to meditation through yoga.
- To connect people through International Yoga Day.
- To create awareness about the holistic benefits of yoga.
- To imbibe the value of discipline in the minds of students.

1. **The Context:** Present generation is becoming weak and unhealthy day by day due to ignorance, wrong practice and laziness. Yoga is an ancient practice originated from India. This practice is 5000-year -old which heals our mind, body and soul and we can say that yoga reforms our thoughts to pursue a great lifestyle. RNS First Grade College has adopted a holistic approach towards education by celebrating International Yoga Day through practice of yoga by a large number of students and by organising WALKATHON/YOGATHON in and around Channasandra and Raja Rajeshwari Nagar. Experts from the field are invited to conduct yoga sessions for the students and staff. Regular yoga and meditation classes are also conducted.

1. **The Practice:** RNS First Grade College conducts a rally every year under the name WALKATHON/YOGATHON to create awareness in people about the importance of yoga. The Institution takes it as a responsibility to spread right practice from time to time to make everyone 'Healthy, Happy and Harmonious'. The College also organises Yoga practice to students and faculty members under the guidance of an expert in the field every year. **Yogathon** is one of the key events which help all age groups to inspire themselves and experience synergy within the event. This event also inspires everyone to increase their confidence, fitness and instigate them towards health and selflessness.

2015-16: The Institution has organised YOGATHON on the occasion of 'World Yoga Day' on June 21st 2016 to inspire a healthy lifestyle and fitness. There was an overwhelming response with more than 500 students enthusiastically participating in this event.

2016-17: RNS First Grade College has conducted YOGATHON to create awareness about the importance of yoga on 10th July 2017. More than 600 students, faculty members and the public took part in this event.

2017-18: RNS First Grade College in coordination with RNS Pre University College and RNSIT celebrated WORLD YOGA DAY on 21st June 2017. Mr. Rajesh Achari, an expert yoga performer and a representative from NSS unit, with his team members Mr Praveen Shetty, Mr Naveen and Mr Santhosh presented a few popular yoga asanas to attendees. Around 1800 students assembled for the yoga session.

More than 800 students, faculty members and the public took part in the Yogathon-Walkathon rally.

2018-19: RNS First Grade College had organised YOGATHON on 09th July 2018. More than 900 students, faculty members and the public took part in this event.

2019-20: RNS First Grade College had conducted **YOGATHON** to create awareness in people about the importance of yoga on 18th July 2019. The event was organised under the tagline "Yoga for Life". It was conducted under the guidance of our Principal   Dr. Sudheer Pai K.L. More than 1018 students, faculty members and public took part in this event.

2020-21: RNS First Grade College has conducted online Yoga classes for students. Faculty cum yoga trainers of our college are training the students to inculcate in themselves yoga practice every day. The class is conducted in the morning for 30 minutes.

1. **Evidence of success:** The Institution celebrates International Yoga day by conducting yoga sessions to students by experts in the field and organises a rally under the title WALKATHON by students and faculty members in the surrounding locality for about 6 kilometres to create awareness about the importance of yoga for healthy life. It is very evident that the number of participants in this event rose from 500 in the year 2015-16 to 1100 in the year 2019-20. The institution also conducts yoga classes for students on a periodical basis. During NSS camp, students compulsorily perform yoga asanas.

1. **Problems encountered**: Due to traffic in the city, we face a lot of obstacles during the walkathon to conduct the rally; however we took permission and support of traffic police under the RR Nagar jurisdiction. Due to health related issues of students and faculties and also menstrual cycles of girl students, few students could not participate actively during Yoga Day celebration.

File Description	Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Portray the performance of the Institution in an area distinctive to its priority and thrust:

Title: "Holistic approach towards education"

RNS First Grade College has grown as a well-known Institution over the years and remains dedicated to Commerce, Management and Computer Applications; in the educational sector by providing a great platform for all those young minds, who dream to achieve big.

The entire purpose of education is not to restrict itself to impart bookish knowledge only but to inculcate humanitarian values like wisdom, compassion, courage, honesty and steadfastness in a student. Over the years RNS First Grade College is able to create an enabling environment for learning and development where future managers are fostered organically. Our endeavour is to combine the excellence of academics with real life projects and skills so that our student not only get an outstanding learning experience, but can apply their knowledge to solve the business problems and craft innovative business strategies to meet the dynamics of the industry and market.

To keep pace with the competitive world and to challenge the global scenario; RNS First Grade College strives hard to achieve its excellence in different fields. The college defines its academic and co-curricular activities through its vision to make the college a centre to deliver quality education; being a benchmark in the field of education.

1. NSS Programme
2. Yoga
3. Old age and Orphanage visit
4. Kumbamela - Nethrakumbha
5. Donation to flood victims
6. Ganesha making model
7. Blood Donation Festival
8. Saksham Divyanga Program

Holistic education through NSS activities;

Our College has a very well managed NSS unit since 2015. Through NSS unit headed by the NSS coordinator Prof. Jagadeesh, college conducts village camp once in a year for the time period of one week. The camp provides an opportunity to NSS volunteer students to come out of their comfort zone and serve the nation which is essential for the present scenario of the society and students enrich the village people about maintenance of hygiene in and around their place. Students are given opportunity to build their self-confidence and leadership skills through organising many activities like cultural events and parliament assembly sessions.

To be precise, the camp exposes students to a systematic way of life which is essential to inculcate values of obedience, dutifulness, punctuality, respect for rightful authority and self-confidence.

Holistic education through Yoga:

The institution strives to inculcate the habit of living healthy life amongst the students by celebrating International Yoga Day through practice of yoga and by organising WALKATHON/YOGATHON. This event also inspires students to increase their confidence, fitness and instigate them towards health and selflessness. The College also organises Yoga practice for students and faculty members, under the guidance of an expert in the yoga field. **Yoga** is one of the key events which help all age group to inspire themselves and experience synergy within the event. Around 1000 participants are present in the event every year including students and faculties.

Holistic education through old age and orphanage visit:

The Institution strives to impart the life values to the students through old age and orphanage visits for NSS volunteers and other selected students every year. It has been a life changing experience for all our students as it is filled with emotions. These visits made students realise the value of parents and grandparents and the tenderness with which we need to take care of them and helps prevent elder abuse.

We have visited several homes so far like "Guru Sudhama Foundation (Re)" located in Raja Rajeshwari Nagar(2019-20), an old age home "Sandhya Deepa" located in PoornaPrajna Layout and "JanasevaSamruddhi Education and Rural Development Society", A children Home Care (2018-19), "Shree Maruthy Orphanage" located in Channasandra, "Sri Krishna" and "Jagannath Orphanage" in Kengeri (2017-18) and "Desire Society", "Little Homes" and "Samarthanam" (2016-17).

Holistic education through Kumba mela: Kumbha Mela is the congregation of millions of people on the bank of sacred rivers, who gather from all around the world without any invitation to participate in the stream of knowledge and spirituality. We are indeed proud to say that; eight students of NSS under the guidance and leadership of Prof Jagadish K.N, served as volunteers for seven days in the spiritual event , in NETRA KUMBHA 2019.In such tremendous event our students served almost 2,22,222 devotees ,which has now become a Guinness world record.

Holistic education through Donation to flood victims: As Kodagu and Kerala were badly affected by disastrous flood; hence victims had to be taken care of with food and other prerequisites. RNS First Grade College with support of RNS Pre University, RNS International School and with the help of students and staff members had collected Rs.2 lakhs and contributed Rs.1 Lakh of relief fund to each damage domain to help the needy at the time of havoc.

Holistic education through clay seed Ganesha making activity: On the occasion of clay seed making activity organised by Shree Vidyaranya Yuvakara Sangha Bangalore on 25th August 2019 our college NSS Unit -2 volunteers participated and most important thing is that the event is recorded in 'GUINNESS WORLD RECORDS'**.**

Holistic education through Blood Donation Festival: Blood donation is one of the most important things that you can do to help others in need. There is no substitute for blood; blood donors help patients of all ages from all back ground. Donating blood, not only saves multiple lives but also give an opportunity to add value to human lives. It helps in teaching students about humanity and also defines the spirit of our natural co-existence in the most extraordinary way.

Holistic education through Saksham Divyanga Program: Saksham Divyanga Program was conducted on 24th July 2021 on the auspicious occasion of Gurupurnima .Through this programme the students realised the value of life and a message was passed to 'count our blessings'. Our students have been part of various programmes organised by Saksham. It concludes that art of giving is the best gift.

File Description	Document
Any other relevant information	[View Document](#)
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Along with excellence in academics, RNS First Grade College is having lot of concern about "Divyangajan" and other deserving people who are affected by natural disaster. The Principal of the institution himself is the President of "SAKSHAM" Karnataka Dakshin Pranth which consists 17 districts of south Karnataka. SAKSHAM (Samadrusti, Kshamatha Vikas and Anusandhana Mandalam) is the national level NGO working for the welfare of 21 kinds of specially abled people all over India.

Through the NSS Unit of the college, number of activities are organised in collaboration with SAKSHAM. Our students participated as volunteers at Prayag (Uttar Pradesh State) during February 2019 and another team of students went to Haridwar (Uttarakhand State) during March 2021. These students volunteered in "NethraKumbh" event (Exclusive event organised by SAKSHAM for the free treatment of visually challenged pilgrims who visit Kumbhamela). The achievement of Nethrakumbha – 2019 is recorded in Golden book of Records.

During the natural calamities in Coorg district of Karnataka in 2018, our students collected cloths, medicine, food and other required materials from donors. These materials personally delivered to District Commissioner of Coorg by our students with the help of our college vehicle. Also, during the flood at north part of Karnataka and Kerala during 2019, our students collected the fund from parents and public. This fund is transferred to Prime Ministers Flood Relief Fund through institution.

During the present Covid pandemic, to help the Divyangajan, SAKSHAM initiated Covid Divyanga Nidhi collection Abhiyan from 24th July 2021 to 22nd August 2021. Majority of our students and staff volunteered in this event and collected remarkable amount. Through such kind of noble activities, the institution is trying to inculcate human values among the students and staff.

The college conducts walkathon every year to create awareness about the importance of Yoga. The institution takes responsibility to spread the right practise from time to time to make everyone healthy, happy and harmonious. During this pandemic also an initiative was taken to conduct online Yoga class for all the students. This way through all the activities a holistic approach is practised.

Concluding Remarks :

RNS First Grade College motto to provide quality education lays more emphasis on building a highly competitive environment for the development of students in academic and other skill enhancement. The college essentially imparts quality education in total formation and transformation of each student. The college inculcates a strong spirit and to foster a holistic approach to drive the students towards attaining the mission of nurturing self-reliant students with a strong sense of community responsibility. It will continue to strive for the pursuit of knowledge, modify practices and extension activities in accordance with the needs of the society as a whole. The college helps the students to define their goals and commits to continuous professional development to improve their soft skills and embrace competitive corporate environment. The students are trained to do their best and always strive for personal excellence in all aspects of life – intellectual, emotional, moral and physical. In addition to academics, value education programme and enrichment programmes are organised which empower the student with a good foundation. The curriculum is framed in such a way that the students are

encouraged to be creative and innovative which in turn helps the students to look at reality differently and provide innovative solutions to problems. The college ensures that students acquire leadership qualities, communication skills, social concerns and team building qualities. At University level, college received First rank in BBA for the academic year 2018-19; Third and Fourth rank for the academic year 2019-20.

With a modest beginning in 2012, today the college caters programs BCOM, BBA, BCA to 1083 students. Realizing the importance of Skill Development, College is growing by leaps and bounds through various activities. Interdisciplinary activities organized by the college facilitates interaction among the students. The college provides finest infrastructure and facilities in its pursuit of excellence and ample opportunities to students to achieve their goals. The staff and student community continue to work consistently towards realising its mission.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** Answer before DVV Verification: {{TABLE1}} Answer After DVV Verification : {{TABLE2}} Remark : HEI had provided values for "Maintenance" and not for "infrastructure augmentation", so the values have been changed by DVV accordingly
4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year** 4.2.4.1. **Number of teachers and students using library per day over last one year** Answer before DVV Verification : 147 Answer after DVV Verification: 100 Remark : Considering the broad total usage of Library per day , the number has been edited
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification: {{TABLE3}} Answer After DVV Verification : {{TABLE4}}

Table (4.1.4 before):

2020-21	2019-20	2018-19	2017-18	2016-17
3.92	48.81	46.85	23.09	17.15

Table (4.1.4 after):

2020-21	2019-20	2018-19	2017-18	2016-17
1.09	0.01	0	0	0

Table (4.4.1 before):

2020-21	2019-20	2018-19	2017-18	2016-17
17.92	26.37	21.68	14.80	20.73

Table (4.4.1 after):

2020-21	2019-20	2018-19	2017-18	2016-17
1.82	1.86	0.47	2.00	1.92

Remark : Values have been changed by DVV considering only the maintenance of facilities from HEI attachment in metric 4.1.4

5.2.2	**Average percentage of students progressing to higher education during the last five years** 5.2.2.1. **Number of outgoing student progressing to higher education.** Answer before DVV Verification : 120 Answer after DVV Verification: 97 Remark : Value as been changed as per HEI clarification response

5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** 5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	8	4	5	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	5	3	5	1

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	6	4	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	3	3	1

7.1.6	**Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

	1. **Green audit**
	2. **Energy audit**
	3. **Environment audit**
	4. **Clean and green campus recognitions / awards**
	5. **Beyond the campus environmental promotion activities**
	Answer before DVV Verification : A. Any 4 or all of the above
	Answer After DVV Verification: B. 3 of the above
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
198	192	192	192	192